

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
May 7, 2012
3:00 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
 - a. Minutes of the April 23, 2012 Board Meeting.
 - b. Recommend approval of a purchase order in the amount of \$20,270.25, which will be reimbursed by the Bureau of Reclamation, for the purchase of a Kubota Tractor Mower.

RECOMMENDED ACTION: Adopt Consent Agenda

5. Bills
6. Committee/Manager Reports
 - a. Finance Committee Minutes
7. Resolution authorizing the execution of a five year agreement with Ojai Rotary-West for the Ojai Wine Festival.

RECOMMENDED ACTION: Adopt Resolution

8. Resolution awarding a contract to Industrial Coating and Restoration Services in the amount of \$147,730 for the recoating of Casitas Dam intake track, work platforms and control house exterior metal work.

RECOMMENDED ACTION: Adopt Resolution

9. Ventura Local Agency Formation Commission Call for Nominations for Special District Alternate Member.

RECOMMENDED ACTION: Direction to staff

10. Budget Workshop

- a. Review and discussion of the proposed Fiscal Year 2012-2013 Budget.
- b. Resolution setting the public hearing on the budget for June 27, 2012.

RECOMMENDED ACTION: Adopt Resolution

- c. Resolution setting the protest hearing for water rate adoption on June 27, 2012.

RECOMMENDED ACTION: Adopt Resolution

11. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Lake Casitas Recreation Area Report for March, 2012.
- c. News Articles.
- d. Investment Report.

12. Closed Session

- a. (Govt. Code Sec. 54956.9 (a))
Conference with Legal Counsel – Existing Litigation
Name of Case: Stanley Revell vs. Roger Herbison, Lake Casitas Marina, Inc, and Casitas Municipal Water District
Case No. 56-2012-00415946-CU-PO-VTA
- b. (Govt. Code Sec. 54956.9 (c))
Conference with Legal Counsel – Anticipated Litigation (One case).

13. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
April 23, 2012

A meeting of the Board of Directors was held April 23, 2012 at Casitas' Office, Oak View, California. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were two staff members and two members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public Comments

None

2. General Manager comments.

Mr. Wickstrum informed the Board that Mr. Merckling accepted a First Place award from CAPIO for our external newsletter.

Mr. Wickstrum then explained the need for a water truck to provide service to the Cliff House during the Rincon shut down as a wedding was being held there on the day of the shut down. He went on to inform the board that an arrest was made on Saturday on the South edge of Lake Casitas for illegal fishing and drug possession. This was handled rapidly by PSO Faddis, Ron Yost and the Department of Fish & Game.

3. Board of Director comments.

Director Word asked if the Bureau has acknowledged our final payment on the dam. Mr. Wickstrum explained it will go through an auditing process and that the check has been cashed.

Director Kaiser asked if we diverted any water from the last rain. Mr. Wickstrum replied very little as these storms do not produce much diversion.

Director Hicks asked about the next lake clean up and questioned why we don't do it on Earth Day. Ms. Belser said the next clean up day has not been set yet and we have been a participant in Earth day activities in the past. Mr. Wickstrum explained we have been doing lake clean up in October when the lake is at its low point.

4. Consent Agenda

ADOPTED

- a. Minutes of the April 11, 2012 Board Meeting.

Director Word pointed out a typo and with that change made offered the consent agenda which was seconded by Director Hicks and passed with Director Bergen abstaining as she was not present for the meeting.

5. Bills APPROVED

On the motion of Director Hicks, seconded by Director Word and passed, the bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING

a. Water Resources Committee Minutes

On the motion of Director Word, seconded by Director Hicks and passed, the Committee/Manager Reports were approved for filing.

7. Resolution approving execution of a ten year concession agreement with Lake Casitas Marina, Inc. for the operation and management of the Park Store at Lake Casitas Recreation Area. ADOPTED

The resolution was offered by Director Word, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 12-17.

8. Information Items:

- a. Casitas Reservoir Water Inventory Summary
- b. Lake Casitas Storage Volume Comparison
- c. Certificate of Achievement for Excellence in Financial Reporting awarded to Denise Collin from Government Finance Officers Association.
- d. Letter from Golden State Water Company regarding purchased water projections and correction to reflect a 3% reduction in revenue request.
- e. Decision from County of Ventura regarding Mosler Rock – Ojai Quarry Reclamation Plan Compliance Amendment.
- f. Report from Michael Shields attendance at the CA/NV Spring Conference.
- g. Investment Report.

President Baggerly moved the meeting to closed session at 3:09 p.m. per Government Code 54956.9 c.

9. Closed Session

- a. (Govt. Code Sec. 54956.9 (c))
Conference with Legal Counsel – Anticipated Litigation (One case).

President Baggerly moved the meeting out of closed session at 4:31 p.m. with Mr. Mathews stating the Board met with counsel to discuss and receive a report on anticipated litigation. There was no action taken.

10. Adjournment

President Baggerly adjourned the meeting at 4:32 p.m.

Bill Hicks, Secretary

CASITAS MUNICIPAL WATER DISTRICT

Interdepartmental Memorandum

DATE: April 26, 2012
TO: Steve Wickstrum, General Manager
FROM: Carol Belser, Park Services Manager
SUBJECT: Kubota Mower Purchase

RECOMMENDATION:

It is recommended that Casitas purchase one (1) Kubota tractor mower model number F3080. The cost for mower and accessories totals \$20,270.25 which will be fully reimbursed by the Bureau of Reclamation.

BACKGROUND AND OVERVIEW:

The Bureau of Reclamation and Casitas entered into Grant Assistance Agreement Number R11AC20123 in September 2011. The majority of the grant funds require a 50% match by Casitas; however, \$40,000 of the grant funding consists of Soil and Moisture funds that do not require a match by Casitas. Casitas previously purchased two gas powered carts with these funds totaling \$16,177.59.

Dave Woolley, our liaison from the Bureau of Reclamation and Casitas' Grant Officer Technical Representative, has authorized the purchase of a Kubota mower using the non match funds. The new mower will replace the 2000 Kubota mower that has high hour use and a current outstanding repair. The new Kubota will provide Casitas with a working mower for mowing, weed abatement and fire management purposes.

While the Bureau will retain ownership, Casitas will be responsible to maintain the mower and provide an annual status report.

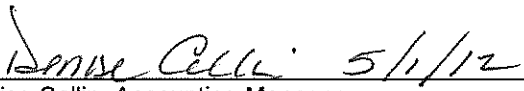
A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000328 A/P Checks: 011652-011662
A/P Draft to P.E.R.S.
A/P Draft to State of CA
A/P Draft to I.R.S.
Void:

000329 A/P Checks: 011663-011745
A/P Draft to P.E.R.S. 050123
A/P Draft to State of CA 050122
A/P Draft to I.R.S. 050121
Void: 011707-011708

The above numbered checks,
have been duly audited are hereby
certified as correct.



Denise Collin, Accounting Manager

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 04/28/12

Pay Date of 05/03/12

have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 4/30/12
Denise Collin

Signed: _____
Signature

Signed: _____
Signature


Signed: _____
Signature

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 4/18/12-5/1/12
Presented to the Board of Directors For Approval May 7, 2012

Check	Payee			Description	Amount
000328	Payables Fund Account	#	9759651478	Accounts Payable Batch 042512	\$11,003.27
000329	Payables Fund Account	#	9759651478	Accounts Payable Batch 050112	\$421,793.63
					\$432,796.90
000330	Payroll Fund Account	#	9469730919	Estimated Payroll 5/17/12	\$135,000.00
					\$135,000.00
				Total	\$567,796.90

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000328-000330 have been duly audited is hereby certified as correct.

 5/1/12

 Denise Collin, Accounting Manager

 Signature

 Signature

 Signature

5/01/2012 2:31 PM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 4/18/2012 THRU 5/01/2012

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/01/2012			011707		
C-CHECK	VOID CHECK	V	5/01/2012			011708		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	2	0.00	0.00	0.00
BANK:	TOTALS:		2	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01345	MIKE SHIELDS							
I-Apr 12	Reimburse Expenses 4/12	R	4/18/2012	751.68		011652		751.68
00270	WELLS FARGO BANK							
I-040912	lakecasitas.info DomainRenewal	R	4/20/2012	444.81		011653		
I-040912A	Aquatapoxy for TP	R	4/20/2012	179.42		011653		
I-040912B	Monthly Credit Card Charges	R	4/20/2012	2,381.75		011653		3,005.98
01985	AFLAC/FLEX ONE							
I-270178ER	Service Fee Invoice 4/12	R	4/25/2012	125.00		011654		125.00
01616	FRED BRENEMAN							
I-042312	4/15/12-4/28/12	R	4/25/2012	391.00		011655		391.00
00054	CA DEPARTMENT OF PUBLIC HEALTH							
I-1250721	Water System Fees 7/11-12/11	R	4/25/2012	1,398.60		011656		1,398.60
01280	FRY'S ELECTRONICS, INC.							
I-4437996	Printer for Lab, Flashdrive IT	R	4/25/2012	89.41		011657		
I-4458384	Laser Mouses, Outlets	R	4/25/2012	130.33		011657		219.74
00667	KENNEDY/JENKS CONSULTANTS INC							
I-63998	Prof Srvcs through 4/6/12	R	4/25/2012	965.84		011658		965.84
02031	Mark Passamani							
I-Apr 12	OSHA Seminar 4/17/12	R	4/25/2012	222.00		011659		222.00
00215	SOUTHERN CALIFORNIA EDISON							
I-042012	Acct#2237011044	R	4/25/2012	21.26		011660		
I-042112	Acct#2312811532	R	4/25/2012	39.35		011660		
I-042112A	Acct#2266156405	R	4/25/2012	176.32		011660		
I-042112B	Acct#2157697889	R	4/25/2012	675.83		011660		912.76
00248	COUNTY OF VENTURA							
I-IN0098819	Hazardous Material Fee,Cas #1	R	4/25/2012	2,790.38		011661		2,790.38
01283	Verizon Wireless							
I-1071721971	LCRA Monthly Cell Phones	R	4/25/2012	220.29		011662		220.29
00010	AIRGAS USA LLC							
I-9901841384	Cylinder Rental for Pipelines	R	5/01/2012	47.99		011663		47.99
00011	ALERT COMMUNICATIONS							
I-120400847101	Call Center 5/12	R	5/01/2012	259.65		011664		259.65

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01703	ARNOLD LAROCHELLE MATTHEWS							
I-34438	Matter#5088-008 3/12 Services	R	5/01/2012	240.00		011665		
I-34439	Matter #5088-001 3/12 Services	R	5/01/2012	3,474.00		011665		
I-34440	Matter #5088-009 3/12 Services	R	5/01/2012	192.00		011665		3,906.00
01666	AT & T							
I-000003283156	Local, Regional, Long Distance	R	5/01/2012	763.26		011666		
	Acct#C604513638777							
I-000003311183	T-1 Lines, Acct#C602222128777	R	5/01/2012	824.13		011666		1,587.39
01242	AUTOMATIONDIRECT.COM INC.							
C-4126334A	Accrue Use Tax	R	5/01/2012	10.89CR		011667		
D-4126334A	Accrue Use Tax	R	5/01/2012	10.89		011667		
I-4126334	Electrical Supplies, Telemetry	R	5/01/2012	160.12		011667		160.12
00020	AVENUE HARDWARE, INC							
I-46000	Sweatbands, Caution Tape, DM	R	5/01/2012	36.47		011668		
I-46200	Reflective Tape, Decals, Dam	R	5/01/2012	24.88		011668		
I-46611	Gloves, Safety Glasses, O&M CS	R	5/01/2012	56.74		011668		118.09
00030	B&R TOOL AND SUPPLY CO							
I-1244708000101	Hole Saw, Arbor for UOPP	R	5/01/2012	13.14		011669		13.14
00032	BIOVIR LABORATORIES, INC							
I-120424	Giardia/Crypto 3/14/12	R	5/01/2012	396.48		011670		396.48
01062	BP Medical Supplies							
C-B781606MA	Accrue Use Tax	R	5/01/2012	7.46CR		011671		
D-B781606MA	Accrue Use Tax	R	5/01/2012	7.46		011671		
I-B781606M	CPR Supplies for Training	R	5/01/2012	102.90		011671		102.90
00494	C.D. LYON CONSTRUCTION, INC.							
I-0064048IN	Sandblast Spool, TP	R	5/01/2012	240.00		011672		240.00
00463	Farm Plan							
I-29912	Blades for Brush Mower	R	5/01/2012	234.21		011673		234.21
00589	CDW-G							
C-J124340	Scanner Part Returned	R	5/01/2012	396.83CR		011674		
I-H006864	Bar Code Scanners for Quagga	R	5/01/2012	56.84		011674		
I-H125802	Bar Code Scanners for Quagga	R	5/01/2012	160.88		011674		
I-H301612	Bar Code Scanners for Quagga	R	5/01/2012	3,743.03		011674		
I-H360549	Scanner Part Returned	R	5/01/2012	396.83		011674		
	Credit in Full J124340							
I-H482163	Bar Code Scanners for Quagga	R	5/01/2012	33.25		011674		
I-J239590	Router for WP Ticket Scanning	R	5/01/2012	188.21		011674		
I-J247876	Service Contract for Scanners	R	5/01/2012	461.18		011674		
I-J389354	Bar Code Scanners for Quagga	R	5/01/2012	253.95		011674		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-J390897	Router for WP Ticket Scanners	R	5/01/2012	31.28		011674		4,928.62
00997	CENTRAL COAST PIPING PRODUCTS							
I-23477	Union, TP Injctn Line Repair	R	5/01/2012	18.32		011675		18.32
02339	Clark Engineering Construction							
I-35863	Filter #5 Manifold Repairs, TP	R	5/01/2012	1,380.32		011676		1,380.32
01843	COASTAL COPY							
I-402244	Copier Usage for LCRA	R	5/01/2012	64.16		011677		
I-402245	Copier Usage Dist Ofc	R	5/01/2012	51.68		011677		115.84
01469	COMMUNITY IMAGING MEDICAL GRP							
I-110111	DOS 11/1/11 Claim#11-99093	R	5/01/2012	27.53		011678		27.53
00061	COMPUWAVE							
I-SB02070149	Printer for Accounting Manager	R	5/01/2012	916.99		011679		916.99
00062	CONSOLIDATED ELECTRICAL							
I-9009656766	Siesmic Studies, Fairview PP	R	5/01/2012	1,450.00		011680		1,450.00
01483	CORVEL CORPORATION							
I-658697711	Bill Review Claim#11-99093	R	5/01/2012	8.29		011681		8.29
02041	Custom Mailing Solutions, Inc							
I-9871	Postcards for Water Surveys	R	5/01/2012	101.89		011682		
I-9891	Door Hangers for Water Conserv	R	5/01/2012	209.14		011682		311.03
00740	DELL MARKETING L.P.							
I-XFR27J169	Computer for IT Dept	R	5/01/2012	2,252.74		011683		2,252.74
00182	DEWITT PETROLEUM							
I-0017655IN	Gas & Diesel for LCRA	R	5/01/2012	3,581.66		011684		
I-0017861IN	Gas for Main Yard	R	5/01/2012	5,727.41		011684		9,309.07
00086	E.J. Harrison & Sons Inc							
I-28669	Acct#1C-00053370	R	5/01/2012	114.55		011685		
I-28692	Acct#1C-00054230	R	5/01/2012	2,404.00		011685		2,518.55
00090	ENVIRONMENTAL RESOURCE ASSOC							
I-651056	Performance Evaluation Samples	R	5/01/2012	1,298.88		011686		1,298.88
00095	FAMCON PIPE & SUPPLY							
I-140720	Restock Warehouse Items	R	5/01/2012	1,486.49		011687		
I-140722	Restock Warehouse items	R	5/01/2012	1,714.66		011687		
I-140725	Restock Warehouse Items	R	5/01/2012	365.72		011687		
I-140987	Romac Saddles for Pipelines	R	5/01/2012	48.26		011687		3,615.13

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00013	FERGUSON ENTERPRISES INC #1083 I-8152304 Tanks to Equalize Pressure, WP	R	5/01/2012	116.45		011688		116.45
00101	FISHER SCIENTIFIC I-1060579 Sample Containers for Lab	R	5/01/2012	180.37		011689		
	I-9851755 Buffer Solution for Lab	R	5/01/2012	104.67		011689		285.04
01290	FORTNET SECURITY I-875 Web Filter & Reporter Subscrip	R	5/01/2012	1,881.79		011690		1,881.79
01280	FRY'S ELECTRONICS, INC. C-4467686 Credit for Inv#4458370	R	5/01/2012	107.74CR		011691		
	I-4458370 Receiver,Outlets for Telemetry	R	5/01/2012	178.82		011691		
	Receiver Returned, See CM#4467686 I-4467721 Fax Machine for Admin	R	5/01/2012	301.69		011691		372.77
00109	G&S BUILDING SUPPLIES, INC I-780791 Propane for Garage	R	5/01/2012	34.86		011692		34.86
00879	Galco Industrial Electronics C-W76971401A Accrue Use Tax	R	5/01/2012	5.17CR		011693		
	D-W76971401A Accrue Use Tax	R	5/01/2012	5.17		011693		
	I-W76971401 Kingston LCD Counter,Telemetry	R	5/01/2012	84.06		011693		84.06
00216	THE GAS COMPANY I-042712 Acct#18231433006	R	5/01/2012	44.70		011694		44.70
00115	GRAINGER, INC I-9805805745 Mailbox for DamTender Home	R	5/01/2012	197.34		011695		
	I-9809990485 Solenoid Rebuild Kit, DM	R	5/01/2012	46.02		011695		
	I-9809990493 Solenoid Rebuild Kit, DM	R	5/01/2012	46.02		011695		
	I-9809990501 Cordless Saw Kit, Pump Plants	R	5/01/2012	246.68		011695		536.06
00746	GREEN THUMB INTERNATIONAL I-452312 Plants for LCRA Fountain	R	5/01/2012	42.33		011696		
	I-452577 Trimmer Head & Line	R	5/01/2012	54.12		011696		96.45
	For Host Weed Wacker							
00596	HOME DEPOT I-041612 Electrical Wire for LCRA Maint	R	5/01/2012	428.85		011697		428.85
00125	IDEXX DISTRIBUTION CORP I-259149153 Colilert Test Kit for Lab	R	5/01/2012	781.81		011698		781.81

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00127	INDUSTRIAL BOLT & SUPPLY							
I-00126897	Bolts for Canal Bridge Repair	R	5/01/2012	334.62		011699		334.62
02336	Infinite Peripherals Corp.							
I-0208687IN	Scanners for WP Tickets	R	5/01/2012	2,702.57		011700		2,702.57
00131	JCI JONES CHEMICALS, INC							
D-540157A	Payback Payment Discount	R	5/01/2012	35.40		011701		
I-543097	Chlorine for TP, CM#543119	R	5/01/2012	1,770.00		011701		1,805.40
01022	KELLY CLEANING & SUPPLIES, INC							
I-71240278	Janitorial Svcs for LCRA	R	5/01/2012	280.00		011702		280.00
09881	Marzulla Law, LLC							
I-1778	File#41390003 4/12	R	5/01/2012	10.97		011703		10.97
00329	MCMMASTER-CARR SUPPLY CO.							
I-24325804	Pegboard Parts for TP	R	5/01/2012	116.29		011704		116.29
01404	MCT TRAILERS							
I-56915	Ballmount for Unit#11,Dst Main	R	5/01/2012	56.79		011705		56.79
00151	MEINERS OAKS ACE HARDWARE							
C-491023	Credit on Inv#490988	R	5/01/2012	28.95CR		011706		
I-486180	Tools, Supplies for Waterpark	R	5/01/2012	33.54		011706		
I-488233	Batteries for Pipelines	R	5/01/2012	14.36		011706		
I-488420	Mark-it for Applying Pesticide	R	5/01/2012	8.29		011706		
I-488490	Drinking Faucets for LCRA Camp	R	5/01/2012	107.23		011706		
I-488610	U Bolts for Telemetry	R	5/01/2012	11.28		011706		
I-488663	Deadbolts, Tools, LCRA Maint	R	5/01/2012	94.94		011706		
I-488912	Parts for Coyote Elect Repair	R	5/01/2012	22.96		011706		
I-488969	Cement for B Camp	R	5/01/2012	17.14		011706		
I-489105	PVC Cap for Coyote Vault	R	5/01/2012	1.93		011706		
I-489316	Batteries, Brush for Telemetry	R	5/01/2012	7.50		011706		
I-489352	Concrete for Damtender Mailbox	R	5/01/2012	14.97		011706		
I-489527	Tie Wire for Dist Maint	R	5/01/2012	18.40		011706		
I-490171	Flare Nuts for Pipelines	R	5/01/2012	9.33		011706		
I-490172	Copper Tube for Sample Points	R	5/01/2012	32.07		011706		
I-490281	Grass Seed for Waterpark	R	5/01/2012	14.12		011706		
I-490311	Wire for O&M CS	R	5/01/2012	43.44		011706		
I-490340	Shovel for O&M CS	R	5/01/2012	10.24		011706		
I-490344	Receptacles for F-20 & B-63	R	5/01/2012	16.76		011706		
I-490483	Locks,Irrigation Control Boxes	R	5/01/2012	16.09		011706		
I-490487	Saw Blades for Pump Plants	R	5/01/2012	35.79		011706		
I-490716	Brooms, Spray Paint for Wtr Pk	R	5/01/2012	41.14		011706		
I-490739	Water Nozzles, Parts for DM	R	5/01/2012	29.68		011706		
I-490988	Trimmer Head for Edger, Maint	R	5/01/2012	36.44		011706		
I-491077	Materials for LCRA Maint	R	5/01/2012	45.83		011706		654.52

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00163	OFFICE DEPOT							
I-606144162001	Office Supplies	R	5/01/2012	30.13		011709		
I-606454383001	Office Supplies	R	5/01/2012	79.45		011709		109.58
01570	Ojai Auto Supply LLC							
I-239243	Wiper Blades for Boom Truck,TP	R	5/01/2012	10.07		011710		
I-239823	Socket, Bulb for Unit#36	R	5/01/2012	9.85		011710		
I-239854	Socket for Pipelines	R	5/01/2012	6.53		011710		26.45
00165	OJAI LUMBER CO, INC							
I-2430691	Lumber for Upper Ojai PP	R	5/01/2012	38.31		011711		38.31
00169	OJAI VALLEY SANITARY DISTRICT							
I-14415	Cust #99991 Sewer Service	R	5/01/2012	2,917.39		011712		2,917.39
10039	OS SYSTEMS, INC.							
I-88203	Drysuit Repair for Fisheries	R	5/01/2012	195.34		011713		195.34
00170	OXNARD AUTO ELECTRIC COMPANY							
I-115522	Blower for LCRA Maintenance	R	5/01/2012	254.77		011714		254.77
00686	POLLARD CO., INC.							
C-I324054INA	Accrue Use Tax	R	5/01/2012	11.96CR		011715		
D-I324054INA	Accrue Use Tax	R	5/01/2012	11.96		011715		
I-I324054IN	Dechlor Chemical for Lab	R	5/01/2012	220.66		011715		220.66
00627	PORT SUPPLY							
I-003515	Oil for Cortez Engine	R	5/01/2012	16.80		011716		16.80
00184	POWERSTRIDE BATTERY CO, INC							
I-V578455	Battery, Pit Tag Antenna, Fish	R	5/01/2012	91.56		011717		91.56
01439	PRECISION POWER EQUIPMENT							
I-1735	Oil & Saw Chains, Dist Maint	R	5/01/2012	113.91		011718		113.91
02337	Premiere Global Services, Inc.							
I-11161730	Phone Conference-Pub Rela	R	5/01/2012	16.02		011719		16.02
02346	Chrissa Rabe							
I-041112	Day Use Refund	R	5/01/2012	10.00		011720		10.00
02341	Rave Sports							
C-INV75407A	Accrue Use Tax	R	5/01/2012	321.76CR		011721		
D-INV75407A	Accrue Use Tax	R	5/01/2012	321.76		011721		
I-INV75407	Inflatable Tubes for WP	R	5/01/2012	4,891.00		011721		4,891.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01271	RAVEN BIOLOGICAL LABORATORIES							
C-0474893INA	Accrue Use Tax	R	5/01/2012	6.67CR		011722		
D-0474893INA	Accrue Use Tax	R	5/01/2012	6.67		011722		
I-0474893IN	Protest Log Books, Lab	R	5/01/2012	92.01		011722		92.01
00313	ROCK LONG'S AUTOMOTIVE							
I-5185	Replace Spark Plug Wires, #32	R	5/01/2012	328.64		011723		
	Admin Van							
I-5188	Lube & Oil Change, #34 Maint	R	5/01/2012	667.41		011723		996.05
	Front & Rear Shocks Replaced							
02314	Rogue Jet Boatworks, Inc.							
I-1340	New Lake Patrol Boat	R	5/01/2012	79,525.88		011724		79,525.88
01107	SAWYER PETROLEUM							
I-S81237	Oil for LCRA Vehicles	R	5/01/2012	181.38		011725		181.38
00211	SECORP INDUSTRIES							
I-I0017927	Standby Rescue Team, TP	R	5/01/2012	1,517.37		011726		1,517.37
00215	SOUTHERN CALIFORNIA EDISON							
I-042712	Acct#2210507034	R	5/01/2012	12,840.75		011727		
I-042812	Acct#2210503702	R	5/01/2012	4,675.06		011727		17,515.81
01392	SOUTHWEST VALVE & EQUIPMENT							
I-3198	Parts for Singer Valve, TP	R	5/01/2012	329.59		011728		329.59
00048	STATE OF CALIFORNIA							
I-050112	State Water Plan Payment	R	5/01/2012	181,726.00		011729		181,726.00
01987	StayWell Company							
I-6777207	First Aid/CPR Keychains	R	5/01/2012	183.98		011730		
I-6779455	CPR/First Aid Items for Course	R	5/01/2012	703.77		011730		887.75
00390	TARGET SPECIALTY PRODUCTS							
I-043012	Field Day 2012 Seminar	R	5/01/2012	50.00		011731		50.00
02347	Richard Torres							
I-042412	Camping Fee Refund	R	5/01/2012	75.00		011732		75.00
01662	TYLER TECHNOLOGIES, INC.							
I-02541801	Cash Receipts Hardware Maint	R	5/01/2012	417.45		011733		417.45

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00825	USA BLUEBOOK I-637613 Meter Lid Hooks for O&M CS	R	5/01/2012	143.76		011734		143.76
00254	VENTURA LOCKSMITHS I-10477 Keys Made for Pipelines I-10577 New Perimeter Locks for LCRA	R R	5/01/2012 5/01/2012	7.51 363.90		011735 011735		371.41
00256	VENTURA RENTAL CENTER, INC. I-1255413 Cement to Install Drain,B Camp	R	5/01/2012	250.03		011736		250.03
00258	VENTURA STEEL, INC I-126261 Steel for Reservoir Door I-126262 Steel for Reservoir Vent I-126635 Copper Flat Bar for Pump Plant I-126742 Rebar for Drain in B Camp	R R R R	5/01/2012 5/01/2012 5/01/2012 5/01/2012	98.83 315.32 253.11 26.76		011737 011737 011737 011737		694.02
00124	ICMA RETIREMENT TRUST - 457 I-CUI201205010559 457 CATCH UP I-DCI201205010559 DEFERRED COMP FLAT I-DI%201205010559 DEFERRED COMP PERCENT	R R R	5/01/2012 5/01/2012 5/01/2012	423.08 2,692.30 171.06		011738 011738 011738		3,286.44
01960	Moringa Community I-MOR201205010559 PAYROLL CONTRIBUTIONS	R	5/01/2012	16.75		011739		16.75
00985	NATIONWIDE RETIREMENT SOLUTION I-CUN201205010559 457 CATCH UP I-DCN201205010559 DEFERRED COMP FLAT	R R	5/01/2012 5/01/2012	423.06 4,027.68		011740 011740		4,450.74
00180	S.E.I.U. - LOCAL 721 I-UND201205010559 UNION DUES	R	5/01/2012	610.50		011741		610.50
00230	UNITED WAY I-UWY201205010559 PAYROLL CONTRIBUTIONS	R	5/01/2012	45.00		011742		45.00
01203	DENISE COLLIN I-Apr 12 Reimburse Expenses 4/12	R	5/01/2012	85.21		011743		85.21
1	Joseph Genovese I-000201204260557 UB Refund	R	5/01/2012	7.55		011744		7.55
1	Robert Stern I-000201204260558 UB Refund	R	5/01/2012	0.30		011745		0.30

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
I-T1 201205010559	Federal Withholding	D	5/01/2012	21,021.51		050121		
I-T3 201205010559	FICA Withholding	D	5/01/2012	18,659.98		050121		
I-T4 201205010559	Medicare Withholding	D	5/01/2012	5,203.20		050121		44,884.69
00049	STATE OF CALIFORNIA							
I-T2 201205010559	State Withholding	D	5/01/2012	6,977.54		050122		6,977.54
00187	CALPERS							
I-PER201205010559	PERS EMPLOYEE PORTION	D	5/01/2012	9,987.25		050123		
I-PRR201205010559	PERS EMPLOYER PORTION	D	5/01/2012	11,925.08		050123		21,912.33

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	92	359,022.34	0.00	359,022.34
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	73,774.56	0.00	73,774.56
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	95	432,796.90	0.00	432,796.90
BANK: AP	TOTALS:		95	432,796.90	0.00	432,796.90
REPORT TOTALS:			97	432,796.90	0.00	432,796.90

**Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2011/12
July 1, 2011-April 30, 2012**

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/7/11	Luke Soholt	T2 Exam and Certification	\$ 125.00
7/13/11	Scott Lewis	Airfare to CMWD 6/20-6/28	\$ 264.50
7/13/11	Scott Lewis	Personal Vehicle Miles to Newport (Round Trip)	\$ 198.90
7/13/11	Scott Lewis	Lodging in Newport, OR 6/6-6/9	\$ 281.76
7/13/11	Scott Lewis	DNA Lab Supplies	\$ 650.67
7/13/11	Scott Lewis	Lodging at CMWD 6/20-6/28	\$ 381.20
7/13/11	Scott Lewis	Car Rental at CMWD 6/20-6/28	\$ 482.62
7/21/11	Pete Kaiser	Lodging in D.C. 7/11-7/13	\$ 801.50
8/24/11	Curtis Orozco	Safety Boot Purchase	\$ 115.00
8/31/11	Ron Yost	Possessory Tax (Dam Tender House)	\$ 521.68
9/8/11	Mike Shields	Safety Boot Purchase	\$ 113.53
9/8/11	Ron Yost	Safety Boot Purchase	\$ 115.00
9/15/11	Scott Lewis	Airfare to CMWD 8/20-8/26	\$ 401.80
9/15/11	Scott Lewis	Lodging at CMWD 8/20-8/26	\$ 529.57
9/15/11	Scott Lewis	Car Rental at CMWD 8/20-8/26	\$ 262.60
9/15/11	Tracy Medeiros	D2, D3 Review Class	\$ 257.25
9/23/11	Tracy Medeiros	Water Distribution System Class	\$ 113.04
9/23/11	Jim Weber	Safety Boot Purchase	\$ 115.00
10/6/11	Lisa Barbee	Advance for Calpers Forum	\$ 680.16
10/12/11	Scott Lewis	Airfare to CMWD 9/26-9/30	\$ 344.50
10/12/11	Scott Lewis	Lodging at CMWD 9/26-9/30	\$ 356.76
10/12/11	Scott Lewis	Car Rental 9/26-9/30	\$ 211.80
10/12/11	Scott MacDonald	Advance for AWWA Fall Conf	\$ 394.00
10/12/11	Luke Soholt	Advance for AWWA Fall Conf	\$ 394.00
10/14/11	Lisa Kolar	Pesticide Exam Fees	\$ 140.00
10/14/11	Lisa Kolar	Advance for Travel to Pesticide Exam	\$ 120.80
10/20/11	Mark Passamani	Lodging at Safety Seminar 9/6-9/7	\$ 148.00
10/20/11	Suzi Taylor	Chapstick for Giveaway at Ojai Day	\$ 240.00
10/28/11	Mary Bergen	Airfare to Sacramento 9/19-9/20	\$ 289.40
10/28/11	Mary Bergen	Car Rental in Sacramento 9/19-9/20	\$ 113.15
11/2/11	Eric Behrendt	Lodging for Vibration Class 10/24-10/28	\$ 598.88
11/2/11	Eric Behrendt	Personal Vehicle Miles to Class (Round Trip)	\$ 210.90
11/2/11	Scott MacDonald	D3 Certification	\$ 100.00
11/9/11	Neil Cole	Underground Training Class for Todd Evans	\$ 125.00
11/9/11	Scott Lewis	Airfare to CMWD 10/25-10/28	\$ 280.80
11/9/11	Scott Lewis	Lodging at CMWD 10/25-10/28	\$ 240.81
11/9/11	Scott Lewis	Car Rental at CMWD 10/25-10/28	\$ 228.55
11/9/11	Cinnamon McIntosh	Advance for Backflow Class	\$ 872.79
11/9/11	Suzi Taylor	Foor for Chamber Mixer at LCRA	\$ 482.63
11/17/11	Luke Soholt	Fees for D3 Certification	\$ 100.00
11/17/11	Robert Vasquez	Safety Boot Purchase	\$ 170.00
12/1/11	Gerardo Herrera	D3 Certification & Exam Fee	\$ 140.00
12/1/11	Bob Monnier	Stormwater Course	\$ 171.39
12/1/11	Bob Monnier	Small Water System Course	\$ 111.55
12/8/11	Dale Godfrey	Tile, Blades for Showerstall, LCRA	\$ 100.48
12/15/11	Bill Hicks	Lodging & Parking ACWA 11/29-12/2	\$ 631.62
12/15/11	Scott Lewis	Airfare to CMWD 11/29-12/2	\$ 260.80
12/15/11	Scott Lewis	Lodging at CMWD 11/29-12/2	\$ 240.81
12/15/11	Scott Lewis	Car Rental at CMWD 11/29-12/2	\$ 282.77
12/15/11	Cinnamon McIntosh	Reimburse Expenses from Backflow Class	\$ 415.57
12/15/11	Ronald Merckling	Lodging & Parking ACWA 11/29-12/2	\$ 631.62
12/15/11	James Word	Lodging & Parking ACWA 11/29-12/2	\$ 631.62
12/15/11	John Parlee	Safety Boot Purchase	\$ 170.00
12/20/11	Russ Baggerly	Lodging & Parking ACWA 11/29-12/2	\$ 631.62
12/20/11	Carol Belser	Lodging & Parking DFG 12/14-12/15	\$ 142.83
12/20/11	Luke Soholt	Safety Boot Purchase	\$ 170.00
12/20/11	Mike Werber	District End-of-Year Luncheon 12/16/11	\$ 468.95
12/28/11	Troy Garst	Safety Boot Purchase	\$ 138.35
12/28/11	Gerardo Herrera	Safety Boot Purchase	\$ 166.24

**Casitas Municipal Water District
 Reimbursement Disclosure Report (1)
 Fiscal Year 2011/12
 July 1, 2011-April 30, 2012**

1/9/12	Scott Lewis	Tuition Fall Term 2011	\$	1,614.47
1/9/12	Scott Lewis	Airfare to CMWD 1/5/12-1/13/12	\$	290.80
1/9/12	Bob Monnier	T5 Certification	\$	155.00
1/9/12	Mike Shields	D4 Renewal	\$	105.00
1/9/12	Luke Soholt	Water & Wastewater Hydraulics, Class & Manual	\$	229.50
1/27/12	Willis Hand	Safety Boot Purchase	\$	132.75
2/8/12	Joel Cox	Safety Boot Purchase	\$	159.80
2/15/12	Scott Lewis	Lodging CMWD 1/5/12-1/13/12	\$	662.22
2/15/12	Scott Lewis	Car Rental 1/5/12-1/13/12	\$	228.14
2/16/12	Willis Hand	Renew D4 Certificate	\$	105.00
2/16/12	Scott MacDonald	Safety Boot Purchase	\$	138.35
2/29/12	Larry Chavez	Safety Boot Purchase	\$	144.78
3/9/12	Scott Lewis	Airfare to CMWD 2/13/12-2/28/12	\$	241.20
3/9/12	Scott Lewis	Telemetry Solar Panels & Hardware	\$	149.20
3/9/12	Scott Lewis	Lodging CMWD 2/13/12-2/18/12	\$	411.38
3/9/12	Scott Lewis	Car Rental CMWD 2/13/12-2/18/12	\$	345.24
3/9/12	Scott Lewis	Airfare to CMWD 3/6/12-3/13/12	\$	241.20
3/28/12	Carol Belser	Lodging PRS Annual Conf. 3/20-3/22	\$	572.96
3/28/12	Tracy Medeiros	Water Treatment Seminar 2/9/12	\$	150.00
3/28/12	John Parlee	Water Treatment Seminar 2/9/12	\$	150.00
3/28/12	Brian Taylor	Safety Boot Purchase	\$	170.00
4/4/12	Neil Cole	Damage Investigation Webinar 3/28/12	\$	125.00
4/4/12	Neil Cole	Professional License Renewal	\$	125.00
4/4/12	Eric Grabowski	Safety Boot Purchase	\$	170.00
4/11/12	Scott Lewis	Lodging CMWD 3/6/12-3/13/12	\$	602.03
4/11/12	Scott Lewis	Car Rental 3/6/12-3/13/12	\$	343.16
4/11/12	Scott Lewis	Solar Panels for Fisheries Use	\$	138.50
4/11/12	Scott Lewis	Winter Term Tuition	\$	1,385.53
4/18/12	Mike Shields	Lodging AWWA Conf 4/3/12-4/5/12	\$	306.70
4/18/12	Mike Shields	Personal Vehicle Mileage to AWWA Conf	\$	352.98
4/25/12	Mark Passamani	OSHA Compliance Seminar 4/17/12	\$	199.00

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: April 20, 2012
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Finance Committee Meeting of April 20, 2012

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Bergen and Director Word
Staff – Steve Wickstrum and Denise Collin
2. **Public comments.** None.
3. **Board/Management comments.**
Director Word expressed appreciation for the AWA Water Symposium content and value. It was a worthwhile meeting.

The General Manager reported that Ron Merckling had received the First Place award from California Association of Public Information Officers for the 2012 Excellence in Communications Award for Excellence External Newsletter. The award was given on April 19th in Palm Springs.

4. **Review of the Financial Statement for March 2012.**
The Committee reviewed the financial statement. It was noted by Denise Collin that interest has not been booked at the time of the printing of the statement, but will be completed, and that the District is waiting for the receipt of the last tax installment.
5. **Review of the Water Consumption for March 2012.**
It was noted that water consumption is presently 1150 acre-feet higher than last year's July-March totals, which is representative of the drier 2012 winter weather. There have been particular increases in Agricultural and Resale Gravity classification water use. It is noted that Resale Pumped has declined over the numbers of 2007, possibly due to declining water use and ample groundwater supplies in the Golden State Water Company service and Senior Canyon Mutual Water Company service areas. It is projected that a dry spring may result in the fiscal year total water uses exceeding 15,000 acre-feet.

6. **Review of the draft budget for FY 2012-13.**

The Committee further discussed the Draft FY 2012-13 Budget and additional changes that have been brought forward by staff. The Committee desires to move the Manager Recommended draft budget to the Board on April 23, 2012, followed by Board workshop and a recommendation on May 7 to proceed with public hearing and Board adoption of the budget and rate adjustments on June 27, 2012.

Staff are presently developing the public notification letter concerning public hearing for the proposed rate adjustments. The draft letter is to be reviewed by the Committee and counsel. The letter would have to be mailed by May 11th to meet the 45-day notification requirement.

7. **Review of preliminary 10-year capital.**

No changes were recommended during the Committee meeting.

8. **Government Finance Officer Association Certificate of Achievement for Excellence in Financial Reporting.**

The Committee recognized the receipt of the award and offered appreciation for the efforts by Denise Collin and staff. The award is posted on the April 23rd Board agenda.

CASITAS MUNICIPAL WATER DISTRICT

LAKE CASITAS RECREATION AREA

DATE: May 1, 2012
TO: Carol Belser
Park Services Manager
FROM: Suzi Taylor
Park Services Officer
SUBJECT: Five-Year Event Agreement

Recommendation:

It is recommended Casitas enter into a five-year agreement with the Ojai Rotary - West Club to hold the Annual Ojai Wine Festival.

Background and Overview:

The Ojai Rotary - West Club's current 5 year agreement has expired. Staff has been working with legal counsel to resolve indemnification and insurance issues. The attached contact reflects such changes and agreements. This years event, June 10, 2012 is covered under a single year contact.

Entering into a 5 year agreement secures the venue for the Annual Event and save countless staff hours. This arrangement has worked out well in the past.

It is recommended Casitas sign the attached contact and enter into a 5 year agreement with the Ojai Rotary – West for the Annual Ojai Wine Festival for the years 2013-2017.

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION AUTHORIZING AND DIRECTING
THE PRESIDENT OF THE BOARD TO EXECUTE
A FIVE YEAR AGREEMENT BETWEEN CASITAS AND
OJAI ROTARY - WEST FOR THE OJAI WINE FESTIVAL

WHEREAS, the Ojai Rotary - West Club sponsored the Ojai Wine Festival at the Lake Casitas Recreation Area for over 20 years; and

WHEREAS, the Rotary's Wine Festival has been a very successful event and Ojai Rotary - West desires to enter into an agreement with Casitas for five consecutive years; and

WHEREAS, Casitas has reviewed the Agreement and finds it to be in order;

NOW, THEREFORE, BE IT RESOLVED that the President of the Board is hereby authorized and directed to execute the Ojai Rotary - West Five Year Agreement for the annual Ojai Wine Festival at the Lake Casitas Recreation Area in 2013 through 2017.

Dated this _____ day of _____, 2012.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Bill Hicks, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT

LAKE CASITAS RECREATION AREA FIVE YEAR AGREEMENT FOR EVENT

OJAI WINE FESTIVAL MULTI-YEAR CONTRACT 2013-2017

THIS AGREEMENT is made and entered into by and between **CASITAS MUNICIPAL WATER DISTRICT**, called herein "Casitas", and **OJAI ROTARY - WEST**, called herein "Sponsor".

NOW, THEREFORE, IT IS MUTUALLY AGREED as follows:

1. **Event.**

(a) Sponsor will conduct the Ojai Wine Festival (hereinafter referred to as "Event") on the second Sunday in June for years 2013-2017, specifically, June 9, 2013, June 8, 2014, June 14, 2015 and June 12, 2016 and June 11, 2017. Because of the family oriented nature of the Lake Casitas Recreation Area facilities, Casitas reserves the right to disapprove any music, acts, entertainment, performances or attractions at any time which it considers, in its sole discretion, to be inconsistent with its current philosophy.

(b) While Casitas will make every effort to provide its facilities for Sponsor's events, Casitas shall have no liability to Sponsor if Casitas' facilities become restricted or closed for reasons including, but not limited to, acts of God, terrorism, war or the inability to provide facilities if permitting agencies, including the Bureau of Reclamation, revoke permits or authorization to use facilities. This includes the Event Area itself as well as parking areas. In the event Casitas loses the ability to allow vehicles to be parked on the Watershed lands, Casitas will make every effort to make space available for vehicles to be parked within the Recreation Area, however, any costs such as busing or obtaining satellite parking shall be Sponsor's sole responsibility with no liability to Casitas whatsoever.

2. **Location.** The events will be staged at the Wadliegh Arm Event Area. Sponsor will have exclusive use of the area east from the shoreline gate at trailer storage to the closed area fence line at the beginning of the East Shoreline Trail.

3. **Time and Description of Activities.** Activities will begin at 11:30 am and end at 5:00 pm on each specified day of the Event. Attendance, as reported by Sponsor, is expected to be approximately 3,000 – 4,000 people per day. The event will include a wine tasting, live music, vendors, food and drink as well as a children's play area.

4. **Payment to Casitas.** Sponsor shall pay Casitas the following amounts:

(a) A minimum payment of two thousand five hundred dollars (\$2,500.00) per event day for each year of the Agreement,
or the greater of:

(b) Ten percent (10%) of total gross receipts up to and including \$100,000.00 as defined in (3) below.

(c) Twelve percent (12%) of total gross receipts from \$100,000.01 up to and including \$150,000.00 as defined in (3) below.

(d) Fifteen percent (15%) of total gross receipts over \$150,000.00 as defined in (3) below.

- (1) The payment schedule outlined above shall remain in full force and effect even if Casitas' power service provider is unable to supply electrical power during the event. Casitas shall have no liability in the event this occurs.
- (2) The above payment shall continue as long as tickets are sold for the event. Casitas will meet with Sponsor within thirty (30) days after the event to account for tickets used and receive payment therefor.
- (3) "Gross Receipts"

a. Except as specifically provided by policy statement issued by the Casitas General Manager, the term "gross receipts" as used in this Agreement, is defined to be all money or charges received from ticket sales, sales of any merchandise by Sponsor, food vendor application fees, art/craft vendor application fees, and revenue received from parking and camping.

b. Except as specifically provided below or by policy statement issued by the General Manager, there shall be no deduction from gross receipts for any overhead or cost or expense of operations, such as, but without limitation to salaries, wages, costs of goods, interest, debt amortization, credit, collection costs, discount from credit card operations, insurance and taxes. Bona fide bad debts actually incurred by Sponsor or its subcontractors, assignees, licensees, concessionaires and permittees may be deducted from gross receipts. There shall, however, be no deduction for bad debts based on past experience or transfers to a bad debt reserve. Subsequent collection of bad debts previously not reported as gross receipts shall be included in gross receipts at the time they are collected.

c. Except as specifically provided below or by policy statement, gross receipts reported by Sponsor must include the full usual charges for any charges for any services, goods, rentals or facilities. Gross receipts shall not include direct taxes imposed upon the consumer and collected there from by the Sponsor such as, but not limited to, retail sales taxes, excise taxes, or related direct taxes, which are direct taxes paid periodically by Sponsor to a governmental agency accompanied by a tax return statement.

d. The Casitas General Manager, by policy statement, consistent with recognized and accepted business and accounting practices, and with the approval of Casitas Legal Counsel, may further interpret the term "gross receipts" as used in this Agreement.

e. "Gross sales price": the total consideration resulting from the transfer or granting control of this Agreement determined by the total of cash payments and the market value of all non-cash consideration, including, but not limited to, stocks, bonds, deferred payments, secured and unsecured notes, and forbearances regarding claims and judgments.

f. Sponsor shall be required to maintain a method of accounting which, to the satisfaction of the Casitas General Manager, shall correctly and accurately reflect the gross receipts and disbursements of Concessionaire in connection with event. The method of accounting, including bank accounts, established for said event shall be separate from the accounting system used for any other business operated by Sponsor. Such method shall include the keeping of the following documents:

- (i) Regular books of accounting such as general ledgers.
- (ii) Sequentially numbered tickets and/or armbands (to include tickets sold, given used or unaccounted for). All entrance to the event shall, for the purpose of accounting, count as tickets used.
- (iii) Journals including any supporting and underlying documents such as vouchers, checks, tickets, bank statements, etc.

- (iv) State and Federal income tax returns and sales tax returns and checks and other documents providing payment of sums shown.
- (v) Cash register tapes appropriately identified as to type of gross receipt (daily tapes may be separated but shall be retained so that from day to day the sales can be identified).
- (vi) Any other accounting records that the Casitas General Manager deems necessary for proper reporting of receipts.

g. All sales and fee collections shall be recorded. The means of recording such sales and fee collections may include electronic data processing and record keeping equipment. The electronic data processing and record keeping equipment shall contain such features as the Casitas General Manager may reasonably require for the purpose of assuring that an accurate record of the transaction is created and retained by the equipment to be used.

h. All documents, books and accounting records shall be open for inspection and re-inspection at any reasonable time during the term of this Agreement. In addition, the Casitas General Manager may from time to time conduct an audit and re-audit of the books and business conducted by Sponsor and observe the operation of the business so that accuracy of the above records can be confirmed. All information obtained in connection with the Casitas General Manager's inspections of records or audit shall be treated as confidential information and exempt from public disclosure thereof to the extent permitted by law.

i. Sponsor shall not be required to maintain those documents, books and accounting records, required by this section, that pertain to the period for which an audit has been completed and a report of the finding has been issued by the Casitas General Manager and accepted by the Sponsor. If there is a dispute as a result of said audit, the documents, books and accounting records shall be maintained until all audit disputes have either been settled by agreement of the parties, or adjudicated by the final judgment of a court of competent jurisdiction.

j. Notwithstanding paragraphs 4(h) and (i), Sponsor shall comply with all State and Federal retention of records requirements.

k. Sponsor shall furnish the Casitas General Manager with a gross receipts report showing the amount payable there from to Casitas. In addition thereto, Sponsor shall furnish a financial statement and a balance sheet prepared in a form acceptable to Casitas. The financial statement shall be submitted within thirty (30) days after the event.

l. In the event that an audit or review conducted by the Casitas General Manager finds that due to Sponsor's non-compliance with its obligation to report gross receipts received in connection with this event, an actual loss and/or a projected loss of revenue to Casitas can be determined, the Casitas General Manager shall bill Sponsor for said losses and said amount is to be paid to Casitas within thirty (30) days following billing therefore unless otherwise extended by the Casitas General Manager.

m. Should the Casitas General Manager find that the additional payment due to Casitas exceeds two percent (2%) of the total amount which should have been paid as determined by such review or audit and observation, and there is no reasonable basis for the failure to report and pay thereon, Sponsor shall also pay the cost of the audit as determined by Casitas.

n. Sponsor shall cause any and all of its subcontractors to comply with these requirements except that a subcontractor shall only be required to establish and maintain those accounting records that the Casitas General Manager deems necessary to examine the reported gross receipts in accordance with generally accepted auditing standards.

(e) All expenses and invoices owed to Casitas shall be paid in full within thirty (30) days after the event unless otherwise noted.

(f) Seven hundred fifty dollars (\$750.00) refundable security deposit due to Casitas thirty (30) days prior to each Event each year. The security deposit shall be fully refundable to Sponsor within thirty (30) days after each Event provided that Sponsor shall have returned the area to a clean pre-use condition including trash pick up and removal, and sign removal, to Casitas' satisfaction and that sponsor shall have paid in full, all expenses and invoices owed to Casitas which may include, but shall not be limited to:

- (1) Any charges, billed at the rate of fifty dollars (\$50.00) per hour, for removal of signs. Any signs remaining posted after one (1) day after the event will be removed by Casitas Staff and the Sponsor billed therefor.
- (2) Any costs for clean up in excess of the security deposit incurred by Casitas and billed to Sponsor.

(g) Seven hundred fifty dollars (\$750.00) non-refundable fee due to Casitas at the time of execution of contract, and 30 (thirty) days prior to each Event each year, to secure the event date(s) stated in paragraph 1(a) above with Casitas. This amount will be applied towards fees due referenced in Section 4(a) thru 4(d).

5. **Banner Fee.** Space is not guaranteed, but if available, Sponsor may display a banner at the corner of Highway 150 and Santa Ana Road with the prior approval of Casitas as to context and size. Sponsor shall provide the banner proof for approval to Casitas a minimum of ten (10) days prior to banner display date. Casitas will display said banner starting on the Monday immediately prior to the Event through the completion of the Event. Sponsor shall pay one hundred fifty dollars (\$150.00) for a seven day duration per each annual event after service has been provided each year. Fees for this service shall be paid in accordance with Section 4(e).

6. **Services Provided by Casitas.** Casitas shall provide the following for the Event:

- (a) Forty (40) trash cans, and twelve (12) recycle containers as provided in Section 7 herein below
- (b) Seventy Five (75) tables already located in the area.
- (c) Parking for the Event in a designated area on the north side of Santa Ana Road opposite the Event Area. Casitas shall provide all signs for cross walks and parking, and Sponsor shall pay Casitas for any signs not returned after the Event.
- (d) Encroachment permit from the County of Ventura for temporary traffic control for use of parking.
- (e) Labor and materials for the Event that are available and agreed upon in writing prior to the Event at Sponsor's cost.
- (f) Sponsor may use the water faucets in the Event Area.
- (g) Sponsor may use the electrical outlets in the Event Area, which are supplied by Casitas. Under no circumstances shall the electricity panels be altered or tampered with by any person. Breaker panels are to remain locked for safety purposes and only Casitas personnel shall have access to the panels.
- (h) Sponsor understands that no refunds, credits or adjustments will be made in the event Casitas' power service provider is unable to supply electrical power during the Event. Casitas shall have no liability in the event this occurs.

(i) The storage provisions in Sponsor's prior Ojai Wine Festival Agreement dated February 14, 2007 expired August 31, 2011. Casitas will expect Sponsor to relocate equipment prior to the end of this current agreement.

7. **Provisions by Sponsor.** Sponsor shall provide the following for the Event:

(a) A minimum of thirty (30) chemical toilets, including at least one (1) that complies with ADA requirements for the handicapped. The required number of chemical toilets may increase or decrease year to year at Casitas' sole option based on attendance trends. Sponsor agrees to provide Casitas with a copy of the contract at least ten (10) days prior to the Event.

(b) Any member of Casitas' Staff or Board may enter the Event at any time to monitor the Event for quality control, at no charge, and without presenting a ticket.

(c) Trash dumpsters for the Event. Sponsor shall make arrangements with a local disposal service for supply and removal of dumpsters. Sponsor agrees to provide Casitas with a copy of the contract at least ten (10) days prior to the Event. A 40 yard dumpster shall be included in Sponsor's arrangements.

(d) Solid Waste Reduction & Recycling. In order to comply with AB 2176 which has been enacted in an attempt to reduce the amount of waste going to landfills, Sponsor shall:

- (1) Submit a written plan to Casitas for Casitas' approval, ten (10) days prior to the Event, outlining a method to reduce and recycle solid waste generated as a result of the Event. The plan may include arrangements with a local waste hauler to pick up and dispose of waste and recyclable material which is to be sorted into separate containers. As part of this program Sponsor may use available recycle containers and bags provided by Casitas. Sponsor will be charged for any bags used.
- (2) If attendance is over 2,000 people per day, Sponsor is responsible to report to the County of Ventura within thirty (30) days after the Event, the amount of recyclable material collected and removed. A copy of such report shall also be filed with Casitas within the same time frame. Information should be sent to:

Ventura County PWA, W&S, IWMD
800 South Victoria Avenue, #1650
Ventura, CA 93009-1650

At the time of execution of this contract the contact person is:

David Goldstein (805) 658-4312 or by email at david.goldstein@ventura.org.

(e) Adult crossing guards for the crosswalks at all times during which cars are parked on the watershed parking area, or Sponsor shall pay for Casitas to provide such guards. Crossing guards provided by Sponsor shall comply with the safety requirements of any Federal, State, County and local agencies which may be applicable.

(f) Adequate lighting for the Event, including the parking area. Based on the hours listed on Page 1, Item 3, a lighting plan will not be applicable for this Event.

(g) Security for the Event. A written security plan shall be submitted to Casitas ten (10) days prior to the Event which shall include the names of individuals assigned security duties, how they are to be identified as security personnel and what instructions they have been provided. The security plan shall identify the person in charge and how said person will communicate with local law enforcement in an emergency. Sponsor shall provide certified medical personnel for this Event and a designated first aid area.

(h) Sponsor shall be responsible for ensuring the safety and security of persons attending this Event, including, but not limited to, the Event and parking areas and shall remain responsible for securing the Event and parking areas by 7:00 p.m. the day of the Event.

(i) Sponsor will ensure that all parked vehicles vacate the watershed parking area prior to 7:00 p.m. at which time the area will be locked. All vehicles remaining must be removed no later than noon the day following the event.

(j) Sponsor will make all necessary notifications and arrangements with the Ventura County Sheriff's and California Highway Patrol. Sponsor shall be responsible for the cost incurred for security. The Sponsor shall remain in the area until it is cleared of people attending the Event.

8. **Sponsor's Obligations.** Failure of Sponsor to carry out each and every obligation pursuant to this Agreement, including, but not limited to providing permits and insurance within ten (10) days of the Event, shall be grounds for immediate termination by Casitas. Notice shall be given by fax or mail. Casitas shall have no liability to Sponsor for such termination.

9. **Access.** Access to the Event Area will be through the auxiliary gate(s) off Santa Ana Road. The gate(s) will be staffed at all times while they are open and will be locked shut when not guarded. Event participants identified with valid hang tags will be allowed to access the Event parking and the Recreation Area during normal Lake hours without incurring additional parking fees. After normal Lake hours, participants will enter and exit through the auxiliary gate(s). At no time shall Sponsor allow any type of watercraft whatsoever to enter the Recreation Area through any gate under Sponsor's control. All watercraft shall be directed to the Main Gate for proper invasive species inspection.

10. **Setting Up and Taking Down Equipment.**

(a) Sponsor shall have non-exclusive use to set up two (2) days immediately prior to the event and non-exclusive use for take-down one (1) day immediately following the event.

(b) Casitas will not assume responsibility or be liable for items or equipment left on the premises by Sponsor or others associated with this Event. Items remaining after the take down period may be removed by Casitas, at its sole option, and Sponsor will be charged therefor.

11. **Sale of Alcohol.** The sale of alcoholic beverages shall be in compliance with the terms set forth in Section 14 hereof.

12. **Commercial General Liability & Liquor Liability for the Event.** This Section 12 regarding liquor liability shall not apply if alcohol is not sold at the Event.

(a) Coverage. Coverage for commercial general liability shall be at least as broad as the following:

(1) Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Liquor Liability Coverage (Occurrence Form CG 0033).

(b) Limits. Sponsor shall, during the course of this Event, maintain limits no less than the following:

(1) General Liability. TWO MILLION DOLLARS (\$2,000,000) per occurrence for bodily injury property damage and personal injury. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or

insurers equivalent endorsement provided to Casitas) or the general aggregate limit shall be twice the required occurrence limit.

- (2) Liquor Liability. If alcoholic beverages are served, ONE MILLION DOLLARS (\$1,000,000) per occurrence for bodily injury and property damage. If a form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.

(c) Required Provisions. The general liability and liquor liability (if any) policies are to contain, or be endorsed to contain the following provisions:

- (1) The United States of America (Bureau of Reclamation), Casitas, its directors, officers, employees, or authorized volunteers shall be named as additional insured (via ISO endorsement CG 2026 or insurer's equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of the Sponsor; products and completed operations of the Sponsor; premises occupied or used by the Sponsor. The coverage shall contain no special limitations on the scope of protection afforded to Casitas, its directors, officers, employees, or authorized volunteers.
- (2) For any claims related to this Event, the Sponsor's insurance shall state that coverage is primary as respects the United States of America (Bureau of Reclamation), Casitas Municipal Water District, its directors, officers, employees, or authorized volunteers, and any insurance, self insurance, or other coverage obtained or maintained by Casitas, its directors, officers, employees, or authorized volunteers shall be in excess of said primary coverage and not contributing.
- (3) Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the United States of America (Bureau of Reclamation), Casitas, its directors, officers, employees, or authorized volunteers.
- (4) The Sponsor's insurance shall apply separately to the insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (5) Sponsor shall provide written notice by U.S. Mail to Casitas within five days of Sponsor's receipt of any notice informing Sponsor that coverage will be cancelled or non-renewed. Sponsor understands and agrees that the Event can not occur unless the insurance specified in the Agreement is in full force and effect.
- (6) Such liability insurance shall indemnify the Sponsor against loss from liability imposed by law upon, or assumed under contract by, the Sponsor for damages on account of such bodily injury (including death), property damage, and personal injury.
- (7) The general liability policy shall cover bodily injury and property damage liability, owned and non-owned equipment, and blanket contractual liability.

(d) Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be declared to and approved by Casitas. At the option of Casitas, the insurer shall either reduce or eliminate such deductibles or self-insured retentions.

(e) Acceptability of Insurers. All of the insurance shall be provided on policy forms and through companies satisfactory to Casitas. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A-:VII or equivalent or as otherwise approved by Casitas.

(f) Workers' Compensation & Employer's Liability Insurance. By his/her signature hereunder, Sponsor certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing the Event. The Sponsor shall cover or insure under the applicable laws relating to workers' compensation insurance, all of the employees working on or about the Event, in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any Acts amendatory thereof. The Sponsor shall provide employer's liability insurance in the amount of at least ONE MILLION DOLLARS (\$1,000,000) per accident for bodily injury and disease. In the event Workers' Compensation & Employer's Liability Insurance does not apply to Sponsor, Sponsor shall execute a California Workers' Compensation Law Certificate of Exemption.

(g) Evidences of Insurance. Within thirty (30) days prior to the Event, Sponsor shall file with Casitas a Certificate of Insurance (Accord Form 25-S or equivalent) signed by the insurer's representative. Such evidence shall include an original copy of the additional insured endorsement signed by the insurer's representative. Such evidence shall also include confirmation that coverage includes or has been modified to include (c) Required Provisions (1) through (7) above.

(h) The Sponsor shall, upon demand of Casitas, deliver to Casitas such policy or policies of insurance and the receipts for payment of premiums thereon. In the event evidence of such insurance coverage is not provided to Casitas within thirty (30) days prior to the Event, Casitas shall, at its sole option, obtain such insurance coverage and charge Sponsor the cost thereof plus any administrative costs involved in obtaining said insurance. Failure to provide the required insurance coverage may result in the loss of the use of the facility. Sponsor shall provide increased limits of insurance if required of Casitas by Casitas' insurer at no cost or liability to Casitas.

13. **Indemnification for the Event.** To the fullest extent permitted by law, Sponsor shall defend, indemnify and hold harmless the United States of America (Bureau of Reclamation) Casitas, its directors, officers, employees or authorized volunteers from and against:

(a) All claims, damages, losses and expenses, including, but not limited to reasonable attorney's fees arising out of or resulting from any act, conduct, omission, negligence, misconduct or unlawful act (or act contrary to any applicable governmental order or regulation) of Sponsor, its officers, directors, employees, contractors, subcontractors, agents or volunteers.

(b) Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Sponsor.

(c) Any and all losses, expenses, damages (including damages to the work itself), and other costs, including all costs of defense, which any of them may incur with respect to the failure, neglect, or refusal of Sponsor to faithfully perform all of its obligations under the contract. Such costs, expenses, and damages shall include all costs incurred by the indemnified parties in any lawsuits to which they are a party.

(d) Sponsor shall defend, at Sponsor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against Casitas or Casitas' directors, officers, employees, or authorized volunteers.

(e) Sponsor shall pay and satisfy any judgment, award or decree that may be rendered against Casitas or its directors, officers, employees, or authorized volunteers, in any such suit, action or other legal proceeding.

(f) Sponsor shall reimburse Casitas and its directors, officers, employees, or authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

(g) Sponsor agrees to carry insurance for this purpose as set out in the specifications. Sponsor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the United States of America (Bureau of Reclamation), Casitas, or its directors, officers, employees, or authorized volunteers.

14. Permits and Notifications for the Event.

(a) Sponsor shall notify and make all necessary arrangements, as applicable, with state and local public agencies, including, but not limited to, the Ventura County Sheriff's Office, California Highway Patrol, Ventura County Health Department, Department of Alcoholic Beverage Control and the County Fire Department. If applicable, fire permits shall include those necessary for public use of a large tent and use of explosives and blank ammunition. Sponsor agrees to comply with the license issued by the Department of Alcoholic Beverage Control issued for the Event, including, but not limited to, hours, method of dispensing, and the cessation of sales upon the order of any peace officer or Casitas staff.

(b) In the event any federal, state or local public agency, including the Bureau of Reclamation, does not require specific permits to be issued for the activities covered by this Agreement, Sponsor shall follow all rules and regulations governing the activities as if permits had been issued by these agencies.

(c) Prior to commencement of any construction, Sponsor shall obtain from Casitas written approval of all plans, specifications and construction cost estimates for any improvements to Casitas' premises. Casitas' General Manager may waive these procedures for minor construction, if in the General Manager's opinion, these steps are not necessary.

15. Overnight Camping in the Event Area. Sponsor may have up to two units stay Friday - Sunday night of the Event weekend in the Event Area at no charge to provide security for Sponsor's equipment.

(a) Sponsor shall be responsible for staffing the auxiliary gate(s) when the gate(s) are open.

(b) Campers are not permitted to camp within two hundred feet (200') of the shoreline.

(c) No waste water shall be discharged onto the ground. All waste water shall be contained and disposed of properly at a local dump station.

(d) Sufficient restrooms and trash receptacles shall be provided by Sponsor for campers and be conveniently placed for ease of use.

(e) Sponsor shall ensure that staff, vendors and participants camping at the Event site shall comply with paragraph 20 hereinafter.

16. Use of Animals at the Event. This Agreement does not permit the use of animals.

17. Use of Explosives at the Event. This Agreement does not permit the use of explosives.

18. Taxes and Assessments. A taxable possessory interest may be created by this Agreement and Sponsor may be subject to the payment of property taxes levied on such interest. Sponsor shall pay before delinquent any and all taxes and assessments levied against Sponsor by reason of Sponsor's use and occupancy of the Recreation Area.

19. Publicity. Sponsor hereby agrees that Casitas may utilize any publicity generated for, or because of, any of the events for the mutual and/or separate benefit of Sponsor and/or Casitas at no cost to Casitas. Sponsor agrees that any printed material used by Sponsor shall include the words "Lake Casitas Recreation Area".

20. Compliance with Rules and Regulations. The Sponsor hereby certifies that he/she has read and will

comply with the Park rules, regulations, laws, etc. governing the Lake Casitas Recreation Area including, but not limited to, quiet hours after 10:00 P.M., and will be responsible for the activities and conduct of all people whose activities and conduct are a result of the Event or arise out of the Event. Sponsor shall enforce the applicable park rules and regulations in the Event Area. Failure to do so may result in forfeiture of the security deposit. Any person or persons violating any Park rules or laws may be subject to citation and/or eviction from the Park at Casitas' sole discretion. Sponsor must comply with Casitas' decision and, if necessary, assist Park Staff in the removal of any such person or persons.

21. **Raffles and Games of Chance.** Sponsor hereby agrees that no-one will be allowed to participate in games of chance, raffles, or any such activities, which contravene state and local lottery laws.

22. **Discrimination.** The Sponsor agrees that during the use of Casitas Municipal Water District's Recreation Area facilities, no qualified person shall be prevented from participating or denied the benefits of, or otherwise be subjected to discrimination because of the person's race, color, national origin, age or handicap.

23. **Title VI Compliance.** Sponsor hereby acknowledges that as a subrecipient of federal funds, Casitas Municipal Water District's Recreation Area cannot discriminate against anyone on the basis of race, color, natural origin, age or handicap in the provision of its services to the public. Anyone who believes that he/she has been subjected to discrimination can file a complaint either with the Casitas Municipal Water District's Recreation Area, 1055 Ventura Avenue, Oak View, CA 93022, or the Office for Equal Opportunity, U.S. Department of the Interior, Washington, D.C. 20240.

24. **Law & Jurisdiction Governing.** This Agreement is being delivered and shall be deemed entered into in the State of California and shall be governed by and construed according to the laws of such state. Any dispute, claim or controversy between the parties shall be arbitrated and/or litigated in Ventura County, California. If any provision of this Agreement is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall not be affected thereby and shall remain in full force and effect.

25. **Entire Agreement.**

(a) This document constitutes the entire Agreement between Casitas and Sponsor for the use granted at the Lake Casitas Recreation Area for the Event.

(b) This document may be modified only by further written agreement between the parties hereto. Any such modification shall not be effective unless and until executed by Sponsor and in the case of Casitas, except as otherwise specifically authorized herein, until approved and executed by Casitas' Park Services Manager, General Manager and/or Board of Directors.

26. **Time is of the Essence.** Time is of the essence for all the time frames of this Agreement.

27. **Term.** The term of this Agreement shall commence upon execution of this Agreement and terminate on August 31, 2017 unless sooner terminated pursuant to Item 8 hereof.

28. **Inquiries.** Please direct all inquiries regarding this Agreement to:

CMWD: Suzi Taylor, Park Services Officer
11311 Santa Ana Road
Ventura, CA 93001
Tel: (805) 649-2233, ext. 101
Cell (805) 797-1519

28. **Representatives.** The representatives of the parties to this Agreement are those set forth below:

Ojai Rotary - West: David May
P.O. Box 1501
Ojai, CA 93024
Tel: (805) 907-2378

CMWD: Carol Belser, Park Services Manager
11311 Santa Ana Road
Ventura, CA 93001
Tel: (805) 649-2233, ext. 111, Cell: (805) 797-1517

IN WITNESS WHEREOF the parties hereto have executed this Agreement this 15th day of May, 2012.

**SPONSOR:
OJAI ROTARY - WEST**

By: 
President

**CASITAS:
CASITAS MUNICIPAL WATER DISTRICT**

By: _____
President, Russ Baggerly

CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM

TO: GENERAL MANAGER
FROM: TREATMENT PLANT MANAGER
SUBJECT: RECOATING OF CASITAS DAM INTAKE TRACK, WORK PLATFORMS, AND CONTROL HOUSE EXTERIOR METAL WORK
DATE: MAY 2, 2012

RECOMMENDATION:

It is recommended that the Board of Directors:

1. Adopt the resolution accepting the proposal submitted by the lowest responsible bidder and award the contract for the Recoating of Casitas Dam Intake Track, Specification 12-353, to Industrial Coating and Restoration Services in the amount of \$147,730.00. It is further recommended that the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.
2. Increase the budget to complete this project by \$67,730.00 to include additional track exposed due to the 20.5 foot drop in reservoir elevation.

BACKGROUND AND DISCUSSION:

The original scope of this project was the recoating of Casitas Dam's control house exterior metal work, work platforms, and intake track down to the reservoir's maximum water elevation. The scope of the project was increased to include the additional intake track exposed due to a 20.5 foot drop in lake elevation. It is important to take advantage of such maintenance opportunities when available.

The project's specifications requested bidders to provide separate pricing for the original scope of work and for the additional work. The FY 11/12 budget contains \$80,000.00 designated for the original scope of work. This amount is sufficient to cover that cost. It is requested that unused funding from the Filter #1 internal coating project be used to cover the costs of the additional scope. The Filter #1 internal coating project is complete. The project's total expenditures were \$178,908.00 out of a \$250,000.00 budget leaving a total of \$71,092.00.

The breakdown of the bid items and the funding for each is as follows:

<u>Bid Item – Description</u>	<u>Bid Amount</u>	<u>Funding</u>
• Casitas Dam intake track, work platforms and control house exterior metal work above high water designation	\$73,000.00	\$ 80,000.00
• Intake track below high water designation	\$64,730.00	\$ 71,092.00

• Pollution Liability Insurance	<u>\$10,000.00</u>	<u> </u>
TOTALS	\$147,730.00	\$151,092.00

Eight companies attended the pre-bid conference. Two of the firms submitted bids. The results of the bids are listed below. Totals include the original scope, additional scope, and pollution liability insurance.

Industrial Coating & Restoration Services	\$147,730.00
Olympos Painting Inc.	\$184,000.00

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION AWARDING A CONTRACT
FOR THE RECOATING OF CASITAS DAM INTAKE TRACK AND CONTROL HOUSE
EXTERIOR METAL WORK SPECIFICATION NO. 12-353**

WHEREAS, the District invited bids from qualified contractors for the above-referenced project, and

WHEREAS, the District received two bids,

WHEREAS, Industrial Coating and Restoration Services submitted the low bid in the amount of \$147,730.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. That Industrial Coating and Restoration Services bid substantially complies with the requirements set forth in the bid invitation and is responsive.

3. That the bid from Industrial Coating and Restoration Services in the amount of \$147,730.00 be accepted for the Recoating of Casitas Dam Intake Track and Control House Exterior Metal Work , Specification 12-353 and a contract awarded.

5. That staff is hereby authorized and directed to proceed with the administration of the contract with Industrial Coating and Restoration Services.

ADOPTED this _____ day of _____, 2012.

President,
Casitas Municipal Water District

ATTEST:

Secretary,
Casitas Municipal Water District



VENTURA LOCAL AGENCY FORMATION COMMISSION

COUNTY GOVERNMENT CENTER • HALL OF ADMINISTRATION

800 S. VICTORIA AVENUE • VENTURA, CA 93009-1850

TEL (805) 654-2576 • FAX (805) 477-7101

HTTP://WWW.VENTURA.LAFCO.CA.GOV

Board
LAFCO BOARD OF COMMISSIONERS

CALL FOR NOMINATIONS SPECIAL DISTRICT ALTERNATE MEMBER

April 27, 2012

Chair of the Board
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022

**RE: CALL FOR NOMINATIONS – Ventura LAFCo Independent Special District
Alternate Member**

Dear Chair of the Board:

The term of Commissioner Elaine Freeman, one of the two special district members of LAFCo, expires on January 1, 2013. The basic process for selecting special district members to LAFCo is set forth in Government Code §56332. In Ventura County, the Independent Special District Selection Committee (VCISDSC), comprised of representatives from each of the 29 independent special districts in Ventura County, has adopted a separate set of Rules and Regulations that include provisions about how elections for LAFCo vacancies are to be conducted.

The Rules and Regulations of the VCISDSC provide that when a LAFCo special district member completes their term of office, the alternate special district member shall automatically become a special district regular member of LAFCo for a new four-year term. Thus, based on the VCISDSC Rules and Regulations, Alternate Commissioner Bruce Dandy will become a regular member starting a new four-year term on January 1, 2013. As such, it is necessary to select a special district alternate member to complete Mr. Dandy's term which expires on January 1, 2015.

Based on Government Code §56332 and the VCISDSC Rules and Regulations, I have determined that a meeting of the VCISDSC for the purpose of selecting a special district alternate member is not feasible due to likelihood that a quorum will not be achieved. Thus, both the nominating process and the election itself will be conducted by mail.

Your District is encouraged to participate in this election process. A schedule is enclosed together with a list of the 29 independent special districts in Ventura County that are eligible to participate. Because special district alternate members automatically become regular members upon the completion of a regular member term of office, it is probable that whoever is elected as the alternate member will become a regular member on or before January 1, 2015 when the term of Commissioner Gail Pringle expires.

If your District wishes to nominate a Board member to be a candidate for LAFCo special district alternate member, the VCISDSC Rules and Regulations provide that:

1. Your Board may only nominate one candidate.
2. The nomination specifying the name of the nominee must be by a written resolution approved by a majority of your Board (sample resolution enclosed)
3. The nominating resolution and a candidate's statement or resume of no more than 1 page must be returned to Kim Uhlich, the Executive Officer at the Ventura LAFCo via certified mail.

The deadline for submitting nominating resolutions and candidate's statements/resumes is 5 P.M., Friday, June 29, 2012. Any nomination that does not comply with the VCISDSC requirements or submitted after the deadline will not be considered.

General information about LAFCo, including information about the current Commission and terms of office, is available at the Ventura LAFCo web site at www.ventura.lafco.ca.gov. Special district alternate members of LAFCo can participate fully in LAFCo proceedings, but they cannot vote or attend closed session meetings except in the absence or due to the abstention of one of the two special district regular members. They must remain as special district board members during their LAFCo term. If they leave the Board of the special district, they automatically vacate their LAFCo position.

Alternate members are expected to attend all LAFCo meetings. There are approximately 10 regular LAFCo meetings each year with special meetings scheduled as necessary. Except for June, when the Commission's regular meeting is scheduled for 9:00 A.M on the second Wednesday of the month, regular LAFCo meetings start at 9:00 A.M. on the third Wednesday of each month, except August and December when the Commission is typically dark.

Thank you for your attention to this matter. Please let me know if further information is desired.

Sincerely,



Kim Uhlich
Executive Officer

c: General Manager



VENTURA LOCAL AGENCY FORMATION COMMISSION

COUNTY GOVERNMENT CENTER • HALL OF ADMINISTRATION

800 S. VICTORIA AVENUE • VENTURA, CA 93009-1850

TEL (805) 654-2576 • FAX (805) 477-7101

[HTTP://WWW.VENTURA.LAFCO.CA.GOV](http://www.ventura.lafco.ca.gov)

ELECTION SCHEDULE

2012 LAFCo Independent Special Districts Alternate Member

LAFCo call for elections letter mailed via certified mail	Friday, April 27, 2012
Nominations due to LAFCo Executive Officer via certified mail (Board nominating resolution and candidate's statement or resume)	By 5:00 P.M., Friday, June 29, 2012
Ballots mailed from LAFCo via certified mail	No later than Friday, July 6, 2012
Ballots due to LAFCo Executive Officer via certified mail	By 5:00 P.M., Friday, September 28, 2012
Election results mailed from LAFCo via certified mail	No later than Friday, October 5, 2012



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INDEPENDENT SPECIAL DISTRICTS IN VENTURA COUNTY

As of 4/27/2012

1. Bardsdale Public Cemetery District
2. Bell Canyon Community Services District
3. Calleguas Municipal Water District
4. Camarillo Health Care District
5. Camrosa Water District
6. Casitas Municipal Water District
7. Channel Islands Beach Community Services District
8. Conejo Recreation & Park District
9. El Rancho Simi Public Cemetery District
10. Fillmore-Piru Memorial District
11. Fox Canyon Groundwater Management Agency
12. Hidden Valley Municipal Water District
13. Meiners Oaks Water District
14. Montalvo Community Services District
15. Ojai Valley Sanitary District
16. Ojai Water Conservation District
17. Oxnard Drainage District No. 1
18. Oxnard Drainage District No. 2
19. Oxnard Harbor District
20. Piru Public Cemetery District
21. Pleasant Valley County Water District
22. Pleasant Valley Recreation & Park District
23. Rancho Simi Recreation & Park District
24. Saticoy Sanitary District
25. Triunfo Sanitation District
26. United Water Conservation District
27. Ventura County Resource Conservation District
28. Ventura Port District
29. Ventura River County Water District

**RESOLUTION OF THE (.....DISTRICT NAME.....)
NOMINATING (.....NAME OF BOARD MEMBER.....)
FOR ALTERNATE COMMISSIONER OF THE VENTURA
LOCAL AGENCY FORMATION COMMISSION**

WHEREAS, the Executive Officer of the Ventura Local Agency Formation Commission (LAFCo) has notified the District of a vacancy on LAFCo for the alternate member representing independent special districts in Ventura County and has issued a call for nominations to be submitted in writing pursuant to California Government Code Section 56332(c); and

WHEREAS, the Ventura County Independent Special District Selection Committee has adopted Rules and Regulations concerning vacancies on LAFCo and the time for consideration of candidates for appointment; and

WHEREAS, the Rules and Regulations of the Ventura County Independent Special District Selection Committee require that nominations shall be by resolution and candidates nominated shall submit a resume or candidate statement; and

WHEREAS, (...NAME OF BOARD MEMBER....) is a member of the Board of Directors of the (.....NAME OF DISTRICT.....), has expressed an interest in serving on LAFCo and qualifies to serve on LAFCo pursuant to California Government Code Section 56332(d); and

WHEREAS, at the time and in the manner required by law, the (.....NAME OF DISTRICT.....) met on (.....DATE.....) to consider the call for nominations by LAFCo Executive Officer;

NOW THEREFORE BE IT RESOLVED by the (.....NAME OF DISTRICT.....) as follows:

- 1) (...NAME OF BOARD MEMBER....) is hereby nominated for election as the alternate member of the Ventura LAFCo.
- 2) The General Manager shall transmit a signed copy of this Resolution and a copy of the resume or candidate statement for (...NAME OF BOARD MEMBER....) to the Ventura LAFCo Executive Officer.

This resolution was adopted on (.....DATE.....)

AYES

NOES

ABSTAINS

Dated: _____

Chair, (.....NAME OF DISTRICT.....)

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: April 30, 2012
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: FY 2012-13 Budget – Budget and Rates Review

RECOMMENDATION:

It is recommended that the Board of Directors receive and review the Manager's Recommended Budget for FY 2012-13 and the proposed water rate adjustments. Upon conclusion of the budget workshop on May 7, 2012, it is recommended that the Board direct staff to develop the final budget with recommendation from the workshop and the Board adopt a resolution to notice a public hearing to occur on June 27, 2012, for the FY 2012-13 Budget and proposed water rate adjustments.

BACKGROUND:

The staff of Casitas Municipal Water District has prepared the draft FY 2012-13 Budget. The draft budget has been vigorously reviewed by the General Manager and the Finance Committee. The draft FY 2012-13 budget funds the highest priority projects and tasks necessary to achieve our goals while keeping our costs and water rates as low as possible. The budget is a financial management tool which presents the District's projected revenues and expenses, and follows the district's capital plan.

BUDGET SUMMARY:

The initial preparation of the FY 2012-13 Department Requested Budget contains expenses totaling \$15,660,234.27 and revenues estimated to be \$14,332,158.86. The expenses in the Department Requested Budget exceeded the revenue by \$1,328,075.41. The Manager Recommended Budget provides several adjustments to the expenses of the District and incorporates the Finance Committee suggestions for 3% water rate and 6% service charge increases. The Manager Recommended budget contains operational and capital expenses totaling \$14,913,281.77 and revenues estimated to be \$14,615,795.52. The Manager Recommended Budget has a \$297,486.25 deficit that will need to be funded through reserves.

Water Rates. The District has maintained the same water rates since September 2008. While it was recognized that the District's financial consultant suggested several rate increases after 2008, the District balanced the budget and accomplished many vital projects without rate increases. The Finance Committee has recognized that the FY 2012-13 budget gap that is primarily related to a decrease in water sales to resale classifications, the potential to complete the negotiations for the Safety of Dams project debt, and rising operational expenses.

The Finance Committee has suggested a 3 percent increase in water rates and a 6 percent increase in service charges for FY 2012-13. The Finance Committee had considered a 6 percent increase in water rates, rather suggesting that the additional 3 percent water rate increase be

implemented for FY 2013-14. The 6 percent increase in the service charge is directed toward the payment of the USBR Safety of Dams debt, which may begin in February 2013. The Finance Committee has suggested two years of water rate increases and one increase in the service charges be considered in one Prop 218 compliant action by the Board.

Operational Expenses. The FY 2012-13 operational expenses are very comparable to the FY 2011-12 expenses, with a few exceptions. The total operational expenses in the Manager Recommended Budget is \$12,480,737.

New Financial Commitments. The one new financial commitment is the annual payment of approximately \$120,000 for the Safety of Dams debt to the Bureau of Reclamation. The preliminary estimate of the total debt is approximately \$3 million and the repayment period may be twenty-five years. It is anticipated that the repayment may start as early as February 2013 and that the District may decide to pay off the Municipal & Industrial portion of the contract from current reserves. The District is currently in negotiations for a payment contract and the District is requesting the BOR to justify the costs that they associate with the debt.

Reimbursable Projects: The budget for Water Conservation has \$658,374 in Outside Contracts for the Senior Canyon Improvement grant project. This project is substantially funded through Prop. 50 grant reimbursements. Recreation has \$340,000 in Bureau of Reclamation grant projects that are reflected in the capital budget. Approximately \$200,000 of the recreation grant funding is requiring a match funding from the District.

Staffing: The Water Treatment-Operations section is requesting 3,000 hours for two part-time employees to assist with the preparation of meter settings in the Zone 2 (Oak View) area for conversion to automatic meter reading equipment.

Salary Adjustments: The budget includes a salary cost of living adjustment per the current employee MOUs.

Vehicles: Currently, the District's vehicle fleet is in good condition and adequate in numbers. Several vehicles are older than 7 years but have less than 100,000 miles, and several vehicles have no air conditioning. The Manager Recommended Budget has \$53,000 for two vehicle replacements.

Capital Projects Expenses. The 10-Year Capital Projects have been updated by staff and presented in the budget binder. The proposed FY 2012-13 Capital budget is \$2,432,544. The attached list of capital projects is provided for further assessment of the work staff will be pursuing during FY 2012-13. Staff is dedicated to aggressively accomplishing the capital projects.

There are four significant water projects that are proposed to be undertaken in FY 2012-13. The first is the rehabilitation of the Upper Ojai Reservoir at an estimated cost of \$370,000. This is a single tank location that will need special consideration to maintain uninterrupted water service to east Ojai and Upper Ojai service areas. The second project is the electrical safety conversions at the Ojai Valley Pump Plant at an estimated cost of \$275,000. The District is progressing rapidly through pump plant electrical equipment to remove hazardous conditions and bring in up to date electrical systems. The third significant project is the second phase conversion of meter reading equipment to an automated format, moving from the coastal communities over to the Oak View service area. It should be noted that the District has completed the replacement of the coatings

inside the eight main filters, and will now move to the recoating of the interiors of the two reclaim filters at an estimated cost of \$120,000.

The Recreation capital projects are for the first time being supported by the additional funding from the USBR, either in matching form or from stimulus funding. The two largest expenditures are to rehabilitate the Campground B electrical system and the other project is the changes to the main entrance gate.

Revenues. The primary sources of revenue are water revenues, property taxes, recreation revenues, grants, and interest on deposits. The revenues from each of these areas, particularly water and recreation, can be highly variable and influenced by many factors such as weather conditions, economic climate, and changes in customer demands. The revenue estimate for the Manager Recommended Budget is \$14,615,795.52. The following are the key revenue highlights that were considered in the development of the proposed FY 2012-13 Budget.

Water Revenues: Water revenues contained in the budget are based on the conservative estimation of water sales volume of 14,230 acre-feet. While this number is slightly lower than the previous three-year average, staff has recognized recent declines in water sales to the Resale classification (City of Ventura and Golden State Water Company). This prediction could change to higher water sales if there is an extension of the current dry weather pattern into FY 2012-13, but actual water sales could be close to the estimate if the weather pattern shifts to an El Nino condition during the 2013 winter months.

The estimated revenues from water sales of 14,230 acre-feet with a 3 percent rate increase will be \$6,015,317.16. The 6 percent in water service charges on existing meter services will result in \$1,915,631 annual revenue.

Recreation Revenues. The Recreation revenues are estimated to be \$3,603,500. This is an increase of \$160,935 above FY 2011-12 Budget in part due to the anticipation of receiving \$340,000 in maintenance project grants from the USBR. The estimate of recreation fee revenues is based on historical patterns and the complete resumption of the concessionaire revenues during this next year.

Property Taxes. There are three property tax sources of revenue – Prop 1A 1%, Mira Monte Water System, and Redevelopment Agency pass through. Each property tax provides \$1,853,440, \$19,500, and \$38,550, respectively to the Districts revenues. There are no expected changes to these taxes in the near future.

Grants. The grant funding for the water side is primarily for the Senior Canyon Mutual Water Company Water System Improvements, which is finally moving forward in March 2012 with the transfer of additional Prop 50 funding to this project is \$808,869. The grant revenue is balanced with the expenditures for this project.

The second area is the grant funding being provided by the Bureau of Reclamation for various maintenance and improvement projects at the Lake Casitas Recreation Area. The Bureau of Reclamation grants of \$340,000 is included in the revenue for the LCRA. Several of these grants include the requirement for matching funds, which has increased the level of expenditure by the District to fund these projects.

Interest on Investments: The interest on time deposits and investments has been redirected to investment strategies that may improve the return on investments over time. The estimated interest on investments in the FY2012-13 Budget is \$275,000.

Reserves. In 2009, the District achieved its goal in attaining adequate levels of unrestricted reserves (Resolution No. 06-32), increasing the cash flow reserve to \$3,000,000 and establishing a capital improvements reserve at an additional \$3,000,000. The other unrestricted reserve is for variation of water sales in the amount of \$1,500,000. It is recommended that on the basis of projected low water sales that a portion of the variation of water sales reserve be used to balance the \$297,486 deficit.

Budget Schedule. The Board of Directors was provided the Manager Recommended budget on April 23, 2012, as a handout with no action required. A Board budget workshop and the setting of the public protest hearing for the proposed changes in rates will be conducted during the rescheduled meeting of the Board on May 7, 2012. June 27 will be the date for the Board to conduct the protest hearing, CEQA assessment, and adoption of rates.

Conclusion. The Finance Committee has reviewed the Manager Recommended FY 2012-13 Budget and is moving said budget to the Board of Directors for review and adoption. The Manager Recommended Budget has a recommendation for a water rate and service charge adjustment that will require formal noticing of the public and a public hearing prior to the adoption of the rate and charges.

If there are any questions in regard to this matter, please do not hesitate to discuss any and all questions with me.

General Manager Review of Capital Items - 3/8/2012

		Department	GM
		<u>Budget</u>	<u>Budget</u>
Engineering			
Casitas Gravity Main Protection	Maint.	40,000	40,000
Mira Monte Well Casing Conditioning	Maint.	20,000	20,000
Upper Ojai Reservoir Rehab	Maint.	560,000	370,000
Robles Basin Cleanout (partial)	Maint.	150,000	20,000
Main Office Lighting/ HVAC design	Maint.	150,000	150,000
Main Office Asphalt repair/slurry	Maint.	50,000	50,000
WTP/Dam Asphalt repair/slurry	Maint.	20,000	20,000
Reservoir Access Improvements	Safety	30,000	30,000
		1,020,000	700,000
Electrical/Mechanical			
Ojai Valley Pump Plant Rehab	Safety	395,000	275,000
Ojai Valley Transformer Replacement	Safety	50,000	50,000
Ventura Ave No. 1 Pump Plant Test Vault	Ops	20,000	20,000
Upper Ojai 3(M) Pump Plant Mainline Meter	Ops	15,000	15,000
Fairview Pump Plant Rehab - Close-out	Safety	25,000	25,000
		505,000	390,000
Water Treatment & Operations			
Stilling Basin Dewatering line	Maint.	69,000	69,000
Grout abandoned sensing line	Maint.	80,000	80,000
Cl2 Vac/Reg System	Maint./Safety	8,200	8,200
CP-1 Split	Maint.	70,000	70,000
Reclaim Meter replacement	Maint.	6,200	6,200
EIM Communication Conversion	Maint.	9,000	9,000
Reclaim Filters Rehab (2)	Maint.	120,000	120,000
AMR Meter Replacement Program - Zone 2	Conversion	243,500	243,500
		605,900	605,900
Pipeline & Garage			
Trucks - 1/2T & 3/4T	Replace	53,000	53,000
Upper Ojai Reservoir Valve Replacements (4)	Maint.	27,510	27,510
La Luna-Tico Main Valve replacements (3)	Maint.	26,434	26,434
3-Way Structure Repair - 42" Valve purchase	Maint.	65,000	65,000
Matilija Conduit Valve Replacements (4)	Maint.	14,660	30,000
		186,604	201,944

Information Technology

Server Replacement - 5 years	Replace	0	48,700
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Laboratory

Aeration System Study - carry over contract	Study	0	30,000
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Recreation - District Maintenance

District Office Roof Replacement	Maint.	120000	0
Matilija No. 2 Cl2 Station Roof Replacement	Maint.	25000	0
Casitas Dam Valve House Roof Repair	Maint.	5000	5000
		<u>150000</u>	<u>5000</u>

Recreation

Campground B Electrical Rehab	Service Upgrd	250000	250000
Road Repair/Slurry	Maint.	75000	75000
Front Entrance Improvements	Maint.	35000	35000
Casitas Water Adventure Repair/Maintenance	Maint.	66000	66000
Picnic Area 8 Rehab	Maint.	30000	30000
		<u>456000</u>	<u>456000</u>

		2,923,504	2,432,544
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Change from Department to GM Recommended			(490,960)
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CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC
HEARING FOR INPUT REGARDING THE 2012-2013 BUDGET

WHEREAS, Casitas is interested in public comments regarding the adoption of the 2012-2013 budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. A public hearing will be conducted for the purpose of hearing all interested parties regarding the 2012-2013 budget.
2. The place of said hearing is hereby fixed at Casitas' Office, 1055 Ventura Avenue, in the town of Oak View. The date and time for said hearing is hereby fixed as June 27, 2012, at 3:00 p.m.
3. The Clerk of the Board of Casitas is hereby directed to give notice of said hearing by publishing a notice of the time and place of the hearing in the local newspapers.

ADOPTED this 7th day of May, 2012.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Bill Hicks, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION ACCEPTING THE PROPOSED WATER RATES AND SETTING THE TIME AND PLACE OF A PUBLIC HEARING FOR THE PURPOSE OF PROTEST TO THE PROPOSED WATER RATES

WHEREAS, Casitas is interested in public comments regarding the adoption of the water rates;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. A public protest hearing will be conducted for the purpose of hearing all interested parties regarding the proposed water rates.
2. The place of said hearing is hereby fixed at Casitas' Office, 1055 Ventura Avenue, in the town of Oak View. The date and time for said hearing is hereby fixed as June 27, 2012, at 3:00 p.m.
3. Notice of said hearing will be mailed to property owners and customers providing 45 days notice of the meeting.

ADOPTED this 7th day of May, 2012.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Bill Hicks, Secretary
Casitas Municipal Water District

Casitas Municipal Water District

Monthly Cost Analysis

2011/2012



05/01/2012

	<u>Marzula & Marzula</u> <i>11-5-21-5049-12</i>	<u>Operation of Robles</u> <i>11-5-??-????-14</i>	<u>Fisheries</u> <i>11-5-28-50??-??</i>	<u>Project Name Fish Passage</u>	<u>Cost of the Fish Passage</u>
2003/2004	0.00	132,143.20	6,066.93		
2004/2005	0.00	298,006.35	39,124.63		8,079,888.06
2005/2006	274,270.75	144,052.92	93,406.52		0.00
2006/2007	194,409.73	110,707.78	188,651.75		114,790.04
2007/2008	21,111.90	117,299.80	272,644.56		0.00
2008/2009	1,207.75	88,201.00	307,739.00		0.00
2009/2010	216,797.47	124,874.54	342,756.94		0.00
2010/2011	<u>169,932.80</u>	<u>148,506.23</u>	<u>373,535.60</u>		
Expenditures					
July	691.67	5,316.70	21,434.00		
August	1,457.70	2,986.95	24,849.61		
September	0.00	14,252.92	26,760.88		
October	25.63	11,707.92	31,235.08		
November	0.00	10,201.99	20,761.81		
December	492.25	7,659.84	35,777.04		
January	0.00	16,834.31	22,949.92		
Feburary	1,423.79	4,986.34	30,596.67	Less: Grants	
March	1,612.84	1,709.32	33,419.29	CA Coastal Conservancy	-1,750,000.00
April	10.97	2,060.15	23,369.55	CA Dept of Fish & Game	-1,500,000.00
May				CA Dept of Fish & Game	-1,000,000.00
June				Pacific States Marine	-8,988.86
				(Timber Debris Fence)	
				Pacific States Marine	-18,980.00
				(Vaki Shroud)	
Total Cost YTD	<u>5,714.85</u>	<u>77,716.44</u>	<u>271,153.85</u>	Total Cost TD	<u>8,194,678.10</u>
				Less: Grant Funding	<u>-4,277,968.86</u>
Total Project Cost	<u>883,445.25</u>	<u>1,241,508.26</u>	<u>1,895,079.78</u>	Total Project Cost	<u>3,916,709.24</u>

Total: Operation of Robles, Fisheries and Fish Passage **7,053,297.28**

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: April 27, 2012
TO: Steve Wickstrum, General Manager
FROM: Carol Belser, Park Services Manager
SUBJECT: Recreation Area Monthly Report for March 2012

Visitation Numbers

The following is a comparison of visitations for March 2012:

	March 2011	March 2012	Feb. 2012
Visitor Days	30,724	37,276	31,240
Camps	2,298	2,576	2,290
Cars	7,681	9,319	7,810
Boats	586	489	373
Kayaks & Canoes	4	5	11

Fiscal Year to Date Visitation	
2010/2011	425,144
2011/2012	445,592
% Change	4.810

Administration

A twenty-five year concession agreement with Lake Casitas Marina Inc., Gary Wolfe, President, to provide Marina, Café and Bait and Tackle services was approved by the Board of Directors.

Lake Casitas Annual Kids Fishing Day was held Saturday March 24. Over 700 youths registered (signed in) to fish with the overall participant number estimated to be approximately 2,000.

Commercial filming was held in the Recreation Area on Wednesday, March 28.

Boating

There were 13 cables sold for new inspections, 26 vessel re-inspections, and 988 boats were retagged. Ten failed the first inspection.

PSO and APSO staff are continuing to collect data for the creel survey and an opinion survey the first week of each month. The data collected is analyzed by Scott Lewis and will be used in the Fisheries Management Plan.

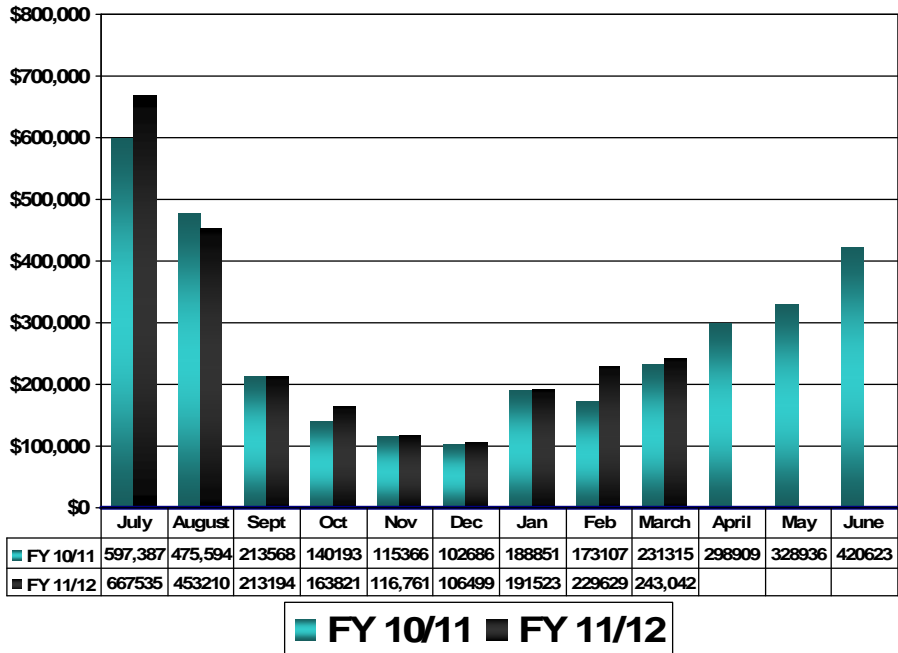
Incidents

There were two medical incidents that required calls for emergency services for the month of March. There were two vandalism incidents, one in the campgrounds and the other the Water Adventure Shower House. County Sheriff was contacted.

Revenue Reporting

The figures below illustrate all Lake Casitas Recreation Area revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District’s Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE



Water symposium emphasizes conservation, communication

By Anne Kallas

Originally published 05:23 p.m., April 19, 2012

Updated 05:56 p.m., April 19, 2012

Providing water for a parched California has always been a challenge, and amid an increasing population, more regulations, rising prices and crumbling infrastructure, Ventura County water agencies met Thursday to discuss solutions.

The 20th annual water symposium put on by the Association of Water Agencies of Ventura County took place Thursday at the Courtyard by Marriott in Oxnard.

Kelle Pistone, managing director of the association, said it sponsors the conference to pool the resources of all the water agencies serving the county.

"There is such diversity in our water agencies," Pistone said. "We try to bring everyone together with policymakers and elected officials to come up with solutions — to get the issues out on the table and deal with them."

Keynote speaker Barton H. "Buzz" Thompson Jr., a professor at Stanford Law School, started the conference Thursday with a quiz that asked such questions as how many gallons of water per capita a day are used in such countries as Spain (75) or Israel (84), compared with California (200). Thompson said those numbers hold promise because they show how much more water could be conserved here.

Thompson discussed possible scenarios in California, which he said could include the climate change, in which higher temperatures and rising sea levels upend the current water system as snowpacks decrease and seawater incursions make inland water unusable.

He said agencies and cities face problems with crumbling water infrastructure that will cost more to repair over time. However, there will be fewer resources as people will continue to balk at paying higher taxes, fees and rates.

Ultimately, he said, the solutions lie in what he called "the era of sustainability," when technological innovation helps water to be reclaimed and recycled in an environmentally friendly manner.

Two panels explored rising costs for water and solutions. Although the water, city and other public officials in attendance were told water rates in California are considered affordable by federal standards, most customers balk at increases.

One problem is that when customers conserve water, water companies make less and need to charge more to keep revenues steady, according to Jack Hawks, executive director of the California Water Association, a trade group that represents investor-owned water utilities.

Hawks said the rising cost of health insurance, pension plan contributions, infrastructure investment and water quality regulations also are driving up rates of companies regulated by the California Public Utilities Commission.

The solutions panel, moderated by John Krist, CEO of the Farm Bureau of Ventura County CEO John Krist, included Robert Holden, recycled water projects manager for the Monterey Regional Water Pollution Control Agency. Holden outlined how Monterey moved to recycling a good portion of its water, with the goal being no water discharge into the ocean.

Thompson said people will have to overcome their squeamishness over recycling water.

Timothy Quinn, executive director of the Association of California Water Agencies, which represents public water agencies, said the key to the state's water problems involves creating sustainable water systems. Success stories include Oxnard's groundwater recovery and treatment program.

Krist said the Monterey example is particularly applicable to Ventura County, given both areas' dependence on agriculture.

"I hope we can learn lessons that are directly applicable to Ventura County," he said.



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Newsletter for CMWD wins state award

The Casitas Municipal Water District's twice-yearly print newsletter, Casitas Water News, has won a first-place award from the California Association of Public Information Officers.

The association gave the Casitas newsletter a 2012 Excellence in Communications Award in the External Newsletter category. The association gives out 16 awards each year for a range of media projects, and this is the first time the Casitas newsletter has won. More than 100 agencies vied for an award this year, including several larger water districts and government agencies. Awards were given out on April 19.

Casitas produces one newsletter each winter and one in the summer. The newsletter is mailed to 30,000 households in

Ojai, the Ojai Valley and Ventura that are served by Casitas. CMWD has been producing a print newsletter for the public for several years.

Ron Merckling, Casitas' water conservation-public affairs manager, writes the stories for the full-color newsletter. He and Casitas staffers take the photos, and graphic designer Joan Phelps, of Ventura-based Whisenhunt Communications, designs and lays out the newsletter. Whisenhunt Communications also provides proofreading services.

"Our main objective is to communicate the important issues that Casitas is working on and to do it effectively and in a cost-effective manner while getting the message across to a wide range of readers," Merckling said.

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
05/02/12**

Type of Invest	Institution	CUSIP	Date of Maturity	Amount of Deposit	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3133XSP930	12/13/13	\$743,750	\$731,724	3.125%	07/01/10	5.75%	581
*TB	Federal Home Loan Bank	3133XWNB10	06/12/15	\$729,603	\$750,225	2.875%	07/01/10	5.89%	1120
*TB	Federal Home Loan Bank	3134A4VG60	11/17/15	\$801,864	\$800,121	4.750%	07/19/10	6.28%	1275
*TB	Federal Home Loan MTG Corp	3134G3GT10	10/18/17	\$220,000	\$219,105	1.250%	01/03/12	1.72%	1966
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/16	\$696,737	\$697,288	1.375%	03/12/12	5.48%	1633
*TB	Federal National MTG Association	3136FR3N10	09/20/16	\$702,422	\$702,142	2.125%	09/20/11	5.51%	1578
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/17	\$1,211,010	\$1,209,420	5.125%	01/03/12	9.50%	1995
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/13	\$766,605	\$737,821	4.125%	07/01/10	5.79%	505
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/14	\$739,907	\$740,110	3.000%	07/01/10	5.81%	806
*TB	Federal Home Loan MTG Corp	3137EACE70	09/21/12	\$723,646	\$705,397	2.125%	06/30/10	5.54%	139
*TB	Federal Natl MTG Assn	31398AYY20	09/16/14	\$739,123	\$743,694	3.000%	07/01/10	5.84%	854
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/18	\$1,055,030	\$1,223,345	1.375%	07/06/10	9.61%	2233
*TB	US Treasury Notes	912828JW10	12/31/13	\$709,352	\$714,413	1.500%	04/01/10	5.61%	599
*TB	US Treasury Notes	912828LZ10	11/30/14	\$718,129	\$731,773	2.125%	07/01/10	5.75%	928
*TB	US Treasury Notes	912828MB30	12/15/12	\$709,707	\$704,102	1.125%	06/30/10	5.53%	223
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/20	\$1,041,021	\$1,228,715	1.375%	07/01/10	9.65%	2773
	Accrued Interest			\$59,036	\$94,502				
	Total in Gov't Sec. (11-00-1055-00&1065)			\$12,366,942	\$12,733,897			85.53%	
*CD	CD -			\$0	\$0	0.000%		0.00%	
	Total Certificates of Deposit: (11.13506)			\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$443	\$443	0.38%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,154,392	\$2,154,392	0.81%	Estimated	14.47%	
	TOTAL FUNDS INVESTED			\$14,521,776	\$14,888,732			100.00%	
	Total Funds Invested last report			\$14,521,776	\$14,869,081				
	Total Funds Invested 1 Yr. Ago			\$14,530,844	\$14,601,471				
****	CASH IN BANK (11-00-1000-00) EST.			\$3,368,523	\$3,368,523				
	CASH IN Western Asset Money Market			\$4	\$4	0.010%			
	CASH IN PIMMA Money Market			\$502,601	\$502,601				
	TOTAL CASH & INVESTMENTS			\$18,392,904	\$18,759,860				
	TOTAL CASH & INVESTMENTS 1 YR AGO			\$17,924,701	\$17,995,328				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.